

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Parish Hill Middle/High School Library**

**Tuesday, November 19, 2024 7:00 PM**

**MEETING MINUTES**

- 1. Call to Order and Pledge of Allegiance** – Chair Stacy Foster called the meeting to order at 7:02 PM.
  - a. Members Present: Chair Stacy Foster, Joy Becker, Ellen Gillon, Kathy Freed, Susan Lovegreen, Hayley Tiller-Albert, and Camden Kammer. Also present, Superintendent Andrew Skarzynski, Principal Brian Tedeschi, and Business Manager Jobina Miller.
  - b. Not Present: Vice Chair Michael Smardon and Cassidy Martin.
- 2. Communication with the Audience**
  - a. A Parish Hill Employee thanked the Board for their donation.
- 3. Written Communications to the Board** – None received.
- 4. Approval of October 15, 2024 Meeting Minutes**
  - a. Kathy Freed made a motion to approve the minutes / Susan Lovegreen seconded. Ellen Gillon abstained. *Motion passed.*
- 5. Approval of Financial Statements – October 2024**
  - a. Kathy Freed made motion to approve the Financial Statements / Susan Lovegreen seconded. *Motion unanimously passed.*
- 6. Administrative Reports/Administrative Requests for Board Action**
  - a. **Principal** – Principal Brian Tedeschi gave his report which discussed the National Honor Society Blood Drive, Veteran’s Day Luncheon, Helping Hands Food Drive, upcoming events, and the Male and Female Sports Teams.
  - b. **Superintendent** – Andrew Skarzynski gave his report which discussed a staffing update, student programs, budgeting, and statutes/bills.
- 7. Old Business/New Business.**
  - a. **Report by PHACT/PTSA**
    - i. Report was given by PHACT President, Stephanie Bora.
  - b. **Budget Forecast FY 24-25 – Jobina Miller**

- i. Jobina Miller updated Board and stated they are 30% through the school year and 30% through the budget.

**c. Receive Resignation of Ashley Pelletier - Received.**

**d. Review and Possible Action to pay Cafeteria Receivables**

- i. Kathy Freed made a motion to approve the action to pay the receivables as required by State Statute / Ellen Gillon. *Motion unanimously passed.*

**e. Tentative Preliminary Approval of Non-Discrimination Policy 0521**

- i. Kathy Freed made a motion for tentative approval of Non-Discrimination Policy 0521 / Hayley Tiller-Albert seconded. *Motion unanimously passed.*

**f. Notice and Possible Action and Approval of Region 11 Increasing Education Diversity Plan**

- i. Kathy Freed made a motion to approve the Regional 11 Increasing Education Diversity Plan / Joy Becky seconded. After discussion, *motion unanimously passed.*

**8. Committee Reports/Requests for Board Action**

- a. **Fiscal & Plant** – Met.
- b. **Educational and Board Policies** – Not met.
- c. **Central Office** – Not met.
- d. **Technology/Website** – Not met.
- e. **Personnel and Supervision** – Not met.
- f. **Newsletter** – Newsletter is going out soon.
- g. **CABE/EASTCONN** – Discussed.

**9. Second Audience for Citizens**

- a. A staff member asked the Board if they received “The Happenings” email chain.

**10. Agenda Items for Next Meeting**

- a. A new policy for preliminary approval, draft of next School Year Calendar for preliminary approval, and Final Approval of Non-Discrimination Policy 0521.

**11. Adjournment**

- a. Kathy Freed made a motion to adjourn at 7:57 PM. *Motion unanimously passed.*  
Adjourned at 7:57 PM.

Respectfully Submitted, Cassie Haddad