

Hampton Town Website Review Committee Meeting
Minutes
Tuesday, May 1, 2012
7:00PM

Meeting was called to order at 7:04pm by Chair Melanie Johnston.

Members present included, Melanie Johnston, Mary Oliver, Kris Crawford, Gay Wagner, Eleanor Linkkila, & Kathi Newcombe

Members absent: Donna Tommelleo.

Review & approval of minutes from 4/17/12

Gay moved and Eleanor seconded to approve the minutes as presented, with one correction to indicate that Mary Oliver was absent; motion passed unanimously as amended.

Audience for citizens

None.

Review of public feedback

None.

Discuss finding of other Web site costs

A number of vendors were contacted by various members of the Committee:

- GovOffice – used by Bolton. 1-time charge of \$600-4200, depending upon complexity desired; annual maintenance charge of around \$500; 1 gigabyte storage.
- Brown Bear Creative – used by Lyme & Canterbury. 1-time charge of \$3500-5000; annual maintenance not specified.
- Digiwise – used by Ashford. 1-time charge of \$4500; annual maintenance of \$600; google calendar.
- Virtual Towns & Schools – used by Old Saybrook, Redding, Newtown, Simsbury, Colchester. 1-time charge of \$5990; annual maintenance charge of \$1995.
- Greatwebs – used by Barkhamstead. No info as of yet.
- Logistics – used by Chaplin. 1-time charge of \$2500; annual maintenance charge of \$1200; local vendor.
- Qscend – used by Mansfield. No info as of yet.

Discuss current Website capabilities and recommendations with Quasar representative

Ray Pittman from Quasar was unable to attend the meeting.

Next steps

The Committee needs to obtain Quasar's current maintenance charges from the town Treasurer, for comparison purposes.

The Committee prepared a response to Quasar's questions and statements in response to our list of recommended/desired changes and enhancements, for clarification purposes. It was the consensus of the Committee that we should attempt to set up a special meeting to meet with Ray Pittman of Quasar and Brian Hathaway, and invite 1st Selectman Allan Cahill to be present, scheduled according their availability, in order to clarify our recommendations and get further input from Quasar on what is doable and what the costs would be; Melanie to coordinate. It was agreed that a standard template would need to be developed in order to get a true comparison of costs and abilities from the various alternate vendors; it would be up to the Board of Selectmen to determine if this is necessary and to charge someone or a Committee to do so.

Audience for citizens

None.

Adjournment

Kathi moved and Eleanor seconded to adjourn at 8:40pm.

Respectfully submitted,
Kathi Newcombe