

Hampton Town Website Review Committee Meeting  
Minutes  
Tuesday, April 3, 2012  
7:00PM

Meeting was called to order at 7:05pm by Donna Tommelleo in the absence of Chair Melanie Johnston.

Members present included Donna Tommelleo, Mary Oliver, Gay Wagner, Eleanor Linkkila, & Kathi Newcombe

Members absent: Melanie Johnston & Kris Crawford

Also present: Brian Hathaway, IT consultant

Review & approval of minutes from 3/20/12

Gay moved and Mary seconded to approve the minutes as presented; motion passed unanimously.

Audience for citizens

None

Review of feedback or requests from public

Gay reported a complaint from someone who had to “click” at least six times to obtain a simple piece of information from the current website.

Review mock-ups of cover page and sample inside pages

The mockups were reviewed along with the list of changes & enhancements created from previous meeting discussions.

Discuss with Brian Hathaway the current site’s capability and flexibility to make any changes and estimates of associated costs

The list of changes & enhancements was reviewed with Brian. He explained the difference between routine maintenance issues (the understanding required to make consistent updates of the information on the website), content issues (placement of items on each page, such as moving the calendar to the top of the home page) and programming issues (creating a Google-type calendar, adding an event status field so that a cancelled event will show as cancelled everywhere).

Next steps

Brian will take the list to Quasar and discuss what can be changed programmatically and the associated costs and return that information to the committee.

Audience for citizens

None.

Adjournment

Mary moved and Kathi seconded to adjourn at 8:31pm.

Respectfully submitted,  
Kathi Newcombe