

Hampton and Scotland School Readiness Council
Tuesday October 28, 2014 at Scotland Elementary School
Meeting Minutes

Attendance: Joy Becker, Cathy Pinsonneault, Scott Sears, Elise Guari, Richard Packman, Melanie Smith-Cervera, Suzanne LaFleur, Geri White, Candace Morell, Connie Berglund, Mary Geragotelis, Ann Gruenberg; Shannon Haddad

- 1) **Call to order:** Scott Sears called meeting to order at 6:33 pm
- 2) **Audience for citizens:** NONE
- 3) **Update agenda as needed:** NONE
- 4) **Approval of September 30, 2014 meeting minutes:** Geri White motioned to approve meeting minutes from 9/30/2014 by and seconded by Suzanne LaFleur. Motion passed unanimously. Mary Geragotelis and Connie Berglund abstained.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Motion to accept Hampton's financial report was made by Suzanne LaFleur and seconded by Geri White. No discussion. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Motion to accept Scotland's financial report was made by Joy Becker and seconded by Geri White. Clarification on \$950 line item: reimbursement for NAEYC fees. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

Hampton: Elise Guari gave an update on prek teacher attending a series of trainings on CT ELDS as the planning of curriculum is shifting to use of CT ELDS. First family Friday is 10/31/15. Two prek children were able to participate in the Hampton CARES cross grade enrichment program; they visited Goodwin Forest. Summary of program updates provided.

Scotland: Cathy Pinsonneault gave an update on prek teachers modifying their report card to help align with the CT ELDS. Scotland Fire Department visited the prek classrooms as an enrichment activity. Nature Center brought owls into the prek classrooms to support the curriculum and the prek classrooms made a scarecrow owl to display outside the school. Prek children read and signed a poem for the kindergarten class. Fun Friday took place on 10/3/14. Teachers created their T-val goals. Summary of program updates provided.
- 7) **SR Liaison Report:**

Melanie Smith-Cervera reported:

 - a. SR Quality Components discussion: each meeting the SR programs will discuss two quality components and how they are currently meeting those quality components through activities, policies, procedures, etc:
Collaboration: Hampton: Interagency agreements are done between library, community center, and EASTCONN. **Scotland:** Interagency agreements are done as well. Discussed having agreements with other community programs such as the fire department since they provide in house field trips for the preschool children.
Referrals: Hampton: Nurse helps with referrals for health services/immunizations. If families need referrals or services they are connected with the appropriate agency. Utilizing the interagency agreements if needed. **Scotland:** parent handbook helps parents with obtaining referrals and screenings.
- 8) **New Business:**
 - a. School safety protocols: **Hampton** has applied for a grant for security enhancements \$47,000 in grant. Would like to move parent pick up to a better location in order to monitor more closely, bullet proof glass and a buzzer system will be put in place and a new AC system installed in order to remove the window units and allow windows to stay closed and locked as

well as doors. Card readers for the back recess doors. **Scotland** will be tinting the windows in cafeteria and walkthrough hallway and adding more swipe entries.

9) Old Business

- a. Membership 2014-2015 Hampton letters need revision: revised letters for one year will be sent out. Elise will take care of issuing new letters. Suzanne LaFleur would like this to be her last year on the committee.
- b. By-laws subcommittee: needs to set up dates to review by-laws
- c. Powerful interactions PD update: flyers are out for the parent workshop and we have 4 parents signed up so far. Holding the parent workshop at EASTCONN is requiring a liability insurance coverage, Melanie will look into this.

10) Audience for citizens: NONE

11) Set next meeting Agenda: Update on Powerful Interactions Workshops; update from by-laws subcommittee; safety grant update; preschool screenings schedule

13) Adjournment: Motion to adjourn at 7:15 pm by Ann Gruenberg and seconded by Geri White. Motion passed unanimously. There were no abstentions.

Next Meeting: January 27, 2015 at Hampton Elementary School 6:30-8:00 pm

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting