

**Town of Hampton Fee Schedule  
 Planning and Zoning Commission (PZC)  
 Zoning Board of Appeals (ZBA)**

Drafted by the Hampton PZC and approved on 6/24/13 for recommendation to the Hampton Board of Selectmen for adoption by ordinance.

**FIXED FEES CHARGED**

Legal Notice in newspaper	Cost of Notice
Zoning/Subdivision Regulations Change	\$250 plus Legal Notices <i>current: \$100</i>
Zone Map Change	\$250 plus cost of map revision and Legal Notices <i>current: \$250</i>
Site Plan	\$100 plus Legal Notices <i>no change proposed</i>
Special Permit	\$250 plus Legal Notices except home business as below <i>current: \$100</i>
Subdivision	\$100 per lot plus Legal Notices
Plus: Frontage Lots	\$0.25/Linear Foot
New Road Construction	\$1.00/Linear Foot <i>no change proposed</i>
Zoning Board of Appeals applications	\$100 plus Legal Notices <i>no change proposed</i>
Home Businesses	\$25 for administrative approval \$100 plus Legal Notices for approvals by special permit <i>no change proposed</i>
Sign Permits	\$50 plus Legal Notices if needed <i>current: varies from \$25 to \$100</i>
Zoning Permit - New House	\$100 <i>current: \$75</i>
Zoning Permit – Other	\$25 <i>no change proposed</i>

All land use applications are subject to a state of Connecticut fee land use fee, currently \$60.00, **in addition to the above stated fees.**

### **VARIABLE FEES**

For any application, the PZC and ZBA may retain outside consultants to review applications when it finds the size, complexity or potential impact of the proposed use or activity requires specialized assistance and expertise.

- a. The fees charged by such outside consultants shall be paid for by the applicant;
- b. The applicant shall deposit with the Commission an amount equal to one hundred twenty-five (125) percent of the estimated consultant fees from written estimates prepared by the consultants on the basis of the anticipated cost of the review and, following review of the application and payment of consultant fees, the applicant shall be reimbursed any unused funds without payment of interest.
- c. Payment of any outstanding balance in the consultant fees shall be a condition of approval of any application.
- d. No final approval shall be documented until such amount is paid in full.

*current language to be deleted:*

*The fees set forth above are the minimum fees required. The Hampton Planning and Zoning Commission reserves the right to hire, at the applicant's expense, outside consultants of the Commission's choice in its sole discretion, including but not limited to attorneys and engineers, to assist in the review of any application submitted to the Planning and Zoning Commission or the Zoning Enforcement Official. If the Commission or its staff believes the cost of processing or reviewing an application will exceed those fees set forth above, the Commission may require additional fees be paid at the time of application. When the actual cost of processing and reviewing an application exceeds the actual fees paid, the Hampton Planning and Zoning Commission shall bill the applicant for the actual excess amount. If all fees required herein are not paid, the commission shall consider the application incomplete, and deny it. If the Commission approves an application with fees still owing, no zoning permits or certificates of zoning compliance shall be issued until such time as all outstanding fees are paid to the Commission. Any excess fees collected will be refunded to the applicant upon request.*