

Town of Hampton/Department of Public Works
Safety Committee
Meeting Minutes

Tuesday, December 22, 2015
Hampton Town Hall Conference Room
9:30 a.m.

1. Call to order
Chair Vertefeuille called the meeting to order at 9:40 AM.
Members Present: Vertefeuille, Sholes, Bailey
2. Approval of Minutes – 09/17/15
MOTION: Vertefeuille/ Bailey moved/ seconded to approve the minutes of the September 17, 2015 meeting as written. All in favor; motion passed.
3. Additions to Agenda- none
4. Old Business
 - A. PPE Update
Defective footwear was swapped out at Danielson Surplus without issue.
 - B. Training Update Including Back-Up Snow Plow Drivers
Committee members attended a snow plow training provided by CIRMA in Plainfield. One of the recommendations was that drivers should take a three hour break after every eighteen hours of plowing.
5. New Business
 - A. Set Schedule for 2016 Safety Committee Meetings
Chair Vertefeuille proposed the following meeting schedule: March 8, June 7, September 6, December 6. **MOTION:** Vertefeuille/ Scholes moved/seconded to approve the schedule for the 2016 Safety Committee Meetings. All in favor; motion passed.
6. Audience for Citizens- None.
7. Adjournment
MOTION: Vertefeuille/ Sholes moved/ seconded to adjourn meeting. Meeting adjourned at 9:47 AM.

Respectfully Submitted,
Valerie Imre
Recording Secretary