

*Town of Hampton*  
*Public Works Safety Committee Minutes*  
*Regular Meeting May 23, 2011*  
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**DRAFT - TO BE APPROVED AT THE AUGUST 9, 2011 MEETING**

A meeting of the Public Works Safety Committee was held on Tuesday, May 23 at the Town Hall.

**Present:** Chair Toby Vertefeuille, Daryl Christadore, Brad Waite.  
Liz Stillman; Recording Secretary.

Chair Vertefeuille called the meeting to order at 9:40 a.m.

**Approval of minutes:** Minutes of February 15, 2011 meeting - Chair Vertefeuille made the motion to accept the minutes as written, Daryl Christadore seconded. Approved as written.

**Additions to agenda:** none

**Old business:**

- A. PPE Update- vests were purchased, t-shirts order will be placed. Gloves are also needed. Separate invoices are requested for transfer station and road crew. Hardhats inventory needs to be taken, and ordered as needed to be kept in the trucks. Safety boot order will be placed soon.
  
- B. Training Update- Attended trenching safety class with OSHA, covered the basics of trenching safety- when and how trench boxes and shoring devices are used. Also had some print outs regarding other topics covered including ladder safety, downed electrical wires etc. Copies of handouts are available from Chair Vertefeuille.

Ralph Brand and Brad Waite took flagging training with Wanda and are certified for flagging traffic.

Daryl Christadore will look into whether CONN-OSHA has any good classes coming up- chainsaw safety in particular.

**New business:**

- A. Safety precautions for upcoming summer:
  - Check your sunscreen for expiration dates. Apply frequently. Throw it out after one year of purchase. Coppertone is the only brand that puts the expiration on the bottle.
  - Responsible hydration is important.
  - Have a Safe Summer!

**Audience for citizens** - none

**Adjournment:** There being no further business to come before the Committee, meeting adjourned at 9:51 a.m.

**Next meeting - TUESDAY, AUGUST 9, 2011 at 9:30a.m.**

Respectfully Submitted,  
Liz Stillman, Recording Secretary