

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

Parish Hill Middle/High School Library

Tuesday, February 18th, 2025 7:00 PM

MEETING MINUTES

1. **Call to Order and Pledge of Allegiance** – Chair Stacy Foster called the meeting to order at 7:05 PM.
 - a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Joy Becker, Ellen Gillon, Cassidy Martin, and Camden Kammer. Also present, Superintendent Andrew Skarzynski and Business Manager Jobina Miller.
 - b. Not Present: Kathy Freed, Hayley Tiller-Albert, and Susan Lovegreen.
2. **Communication with the Audience** – No one commented.
3. **Written Communications to the Board** – Superintendent Andrew Skarzynski provided Bill #591 to the Board.
4. **Approval of January 21, 2025 Meeting Minutes**
 - a. Michael Smardon made a motion to approve the minutes / Cassidy Martin seconded. *Motion unanimously passed.*
5. **Approval of Financial Statements – January 2025**
 - a. Michael Smardon made motion to approve the Financial Statements / Cassidy Martin seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
 - a. **Principal** – Superintendent Andrew Skarzynski gave the Principal’s Report for Brian Tedeschi as he was not present which discussed Professional Development Day, Sports teams, Blood Drive, and upcoming events.
 - b. **Superintendent** – Andrew Skarzynski gave his report which discussed “Leading Now” Superintendent’s Group, snow days, Health Care Renewal, power outages, Title 9, and CAPS.
7. **Old Business/New Business.**
 - a. **Report by PHACT/PTSA**
 - i. Report was given by Joy Becker.
 - b. **Budget Forecast FY 24-25 – Jobina Miller**

- i. Business Manager Jobina Miller stated they are 58% through the school year.

c. Discussion and Possible Action on Initial Budget

- i. Jobina Miller presented the Initial Budget to the Board.

d. Discussion and Possible action on Graduation Date

- i. Joy Becker made a motion to set the Graduation Date as June 13th, 2025 / Cassidy Martin seconded. *Motion unanimously passed.*

e. Receive Resignation for Nicole Cobane-Lightner

- i. The Board received the resignation.

8. Committee Reports/Requests for Board Action

- a. **Fiscal & Plant** – Met.
- b. **Educational and Board Policies** – Not met.
- c. **Central Office** – Not met.
- d. **Technology/Website** – Not met.
- e. **Personnel and Supervision** – Not met.
- f. **Newsletter** – Not met.
- g. **CABE/EASTCONN** – Discussed.

9. Second Audience for Citizens

- a. No one commented.

10. Agenda Items for Next Meeting

- a. January 21st Special meeting minutes and Budget update.

11. Adjournment

- a. Michael Smardon made a motion to adjourn at 7:49 PM / Cassidy Martin seconded. *Motion unanimously passed.* Adjourned at 7:49 PM.

Respectfully Submitted,
Cassie Haddad