

**Regional District #11**  
**Fiscal & Plant Meeting**  
**Central Office Conference Room**  
**December 17, 2024**  
**6:15 PM**

1. **Call to Order-** Stacy Foster called the meeting to order at 6:20 PM.
  - I. Members Present: Chair Stacy Foster, Mike Smardon, Ellen Gillon, Superintendent Andrew Skarzynski and Business Manager Jobina Miller
  
2. **Approval of November 19, 2024 Minutes**
  - I. Mike Smardon made a motion to approve/ Ellen Gillon seconded. Ellen Gillon and Stacy Foster Aye. Mike Smardon abstained.  
*Motion passed.*
  
3. **Approval of Financial Statements—November 2024**
  - I. Mike Smardon made a motion to approve/ Ellen Gillon seconded. *Motion unanimously passed.*
  
4. **Budget Forecast – FY 24-25**
  - I. Jobina Miller Reviewed with the Committee
  
5. **Maintenance Report**
  - I. The Maintenance Report was reviewed and received by the committee.
  
6. **Adjournment**
  - I. Mike Smardon made a motion to adjourn the meeting at 6:37 PM/ Ellen Gillon seconded. *Motion unanimously passed.* Adjourned at 6:37 PM

**If a Board member cannot attend the Board Meeting, contact Sarai Ortiz at 860-455-9306 or [sortiz@parishill.org](mailto:sortiz@parishill.org) no later than 11:00 a.m. on the day of the meeting.**