

1. Summary Google-type calendar linking to organization pages which should each contain:

- a. Members names & terms
- b. Brief description of function of organization
- c. Meeting dates w/agendas & minutes
- d. Pertinent documents & forms

Says "google-type". Putting a calendar grid will make it difficult to display long titled meetings. Will either get cut off (maintains grid look) or the cells expand, making the entire calendar grow.

2. Highlighted calendar dates when event/meeting is taking place

Where exactly? <http://hamptonct.org/calendar.htm> has the date above each event, very prominently.

3. Preliminary calendar in prominent place on home page

Moved calendar to top. If this is about the layout provided, can do. **Has cost.**

4. List of coming events linking directly to events page which should each contain:

- a. Flyer / poster / press release giving info about event
- b. Thumbnail description of event

This is currently there.

5. Forms & documents page should have those items organized by function, then alphabetically

Many forms/docs belong to different groups. This would repeat them on the page and make it considerably longer. And, each group displays it's own docs/forms.

I've cleaned up the forms docs page.

6. Rework of drop-down lists to separate category page (for example, clicking on Town Hall page should bring user to separate page on which is listed each town hall entity to avoid the drop-down lists exceeding the remaining length of the page)

Done. Do you want me to remove the drop downs?

7. Email addresses should be masked

Two types: [email@domain.com](mailto:email@domain.com) becomes email at domain dot com OR `<A HREF="mailto:yourname@domain.com"> yourname@domain.com </A>`

Which one?

8. Section should be added on full summary calendar page making it easy for organizations to submit entries for the calendar

Can be added. See [http://www.ctenergyinfo.com/add\\_event.htm](http://www.ctenergyinfo.com/add_event.htm) (click on Yes, I've posted)

9. Paypal capability

For what exactly? Possibly requires programming.

10. Ability to use recreation activity software with online registration

Which recreation software? Can add registration capability - **has cost**.

11. Standard templates for agendas & minutes

Internal issue.

12. Links to separate pages for each organization which can maintain its own page (under compliance with town policies)

Unsure of issue here.

13. Easier access via devices other than computers, i.e. smartphones, tablets, etc.

Can be made a mobile site. **Has cost**.

**Costs:**

- Revamping site layout per provided draft: \$500.00
- Making site mobile-device ready: \$800 - 1200.00
- Online registration - Need more information Calendar issues - Need more information
- Paypal - can be added to individual pages thru editor without programming.
- Email Masking and forms/docs page - Need more information.

**Note from Ray Pitman, Quasar:** I will gladly attend a meeting of the committee. Many issues here that are being asked for have ramifications that should be understood before being undertaken. For example, I'd caution against the layout change. It's been noted that a move to Google calendar may be desired, but that has major ramifications when dealing with minutes/agendas.