

**Planning and Zoning Commission  
Special Meeting Minutes  
September 30, 2013  
Page 1 of 1**

**Special Meeting**

Vice Chair DeCesare called the regular meeting of the Planning and Zoning Commission to order at 7:03pm.

**Roll Call**

Regular Members Present: Langer, Hyde, and DeCesare.

Alternates DeCarli (in at 7:24pm) and Hochstetter were also present, and both were seated.

**Audience for Citizens**

None.

**Approval of Minutes**

**MOTION:** Langer/ Hyde moved/ seconded to approve the minutes of the August 26, 2013 as written. All in favor; motion passed.

**New Business –**

None.

**Old Business**

**1. Discussion - revisions to zoning regulations, with focus on Business Zone and miscellaneous related Regulations**

Commission discussed to how to bring proposed revisions to public hearing, and sending revisions to town lawyer for review.

Discussion continued regarding sign approval process, including lighting of signs, method of lighting of signs and size of signs.

Commission discussed non-conforming lots and lot mergers.

**Staff Report –**

1. Fraenkel discussed starting to send out inquiries regarding home businesses that don't currently have a permit.

**Communications**

1. WINCOG Report- none
2. Conservation Commission Report- none
3. Correspondence
  - a. Referral from Pomfret- Zoning Regulation revision for student housing
  - b. Newsletter – Eastern CT Conservation District Summer 2013
  - c. Newsletter- UCONN Center for Land Use Education – Fall 2013

Reviewed by Commission, no discussion.

**Adjournment**

Meeting was adjourned at 8:28PM P.M.

Respectfully Submitted,

Liz Stillman

Recording Secretary