

**Planning and Zoning Commission**  
**Regular Meeting**  
**July 27, 2015**  
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**Regular Meeting**

Chair Grindle called the regular meeting of the Planning and Zoning Commission to order at 7:00 pm.

**Roll Call**

Present were: Chair Kevin Grindle, Gary DeCesare, Sue Hochstetter, Ev Hyde, and Randy Thompson.

Also present were Alternate Gloria Langer and Staff Martha Fraenkel.

Alternates not present: Wayne DeCarli.

**Additions to Agenda**

None.

**Audience for Citizens**

No audience.

**Approval of Minutes**

Hochstetter moved and Thompson seconded a motion to approve the minutes of 6/11/15. Motion carried with all voting in favor except DeCesare who abstained from voting.

**Old Business**

**1. Discussion: Community Survey for Next Plan of Conservation and Development**

Chair Grindle reported on post card pricing. For 1000 post cards, color will be 23 cents per piece and black and white will be 14 cents per piece. He also shared a draft proof with the Commission with a photograph by Pete Vertefeuille of a sheep farm as the front design. The final version of the post card will incorporate Pete Vertefeuille's name as the photographer and will need to be approved by Mr. Vertefeuille before it is sent. It was decided that one post card would be mailed to each household and the color cards were worth the extra cost.

Fraenkel distributed feedback notes received from the consultant along with an updated draft of the survey and preamble that incorporated minor changes. The Commission reviewed the material and there was agreement with most of the points raised by the consultant. Specifically, the following was also decided:

- Change the word "shortcomings" to "weaknesses".
- Add language that confirms that comments won't be tracked back personally to individuals.
- Add language explaining that results will be available to the public after the survey is complete.
- Add "other" and a line to specify where appropriate.
- Move "school" down on the list of weaknesses on question 2.
- Add ice skating, cross-country skiing, recreation activities and music/performance venue to question 4.
- Allow more than one answer for question number 9.
- Change "Senior Room" to "Community Room" in question 11.

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- Choices for question 12 will be A.) yes. B.) no, I'm satisfied with the way things are. C.) I don't know.
- Add the questions "How many children under 18 live in your household?" and "How long have you lived in Hampton?" to the demographics information.

Fraenkel will incorporate all of the changes and send out another draft of the survey to the Commission via email where they will have another chance to comment before the final version is produced. She noted that Liz Stillman, who is working on the online version of the survey, will be in town and available to begin the first week of August if all revisions are finished.

**2. Zoning Regulations Revisions – Discussion**

Tabled.

**New Business**

None.

**Staff Report**

Fraenkel reported that two home businesses, both massage therapists, had visited her office for information recently. She also suggested developing a monthly schedule to begin work on the next POCD. A public hearing will be held in August regarding a tree business.

**Communications**

**1. Conservation Commission Report**

Randy Thompson updated the Commission.

**2. Referral – Town of Canterbury – Text Amendment Regarding Excavation and Filling of Earth Products.**

Chair Grindle updated the Commission.

**Adjournment**

DeCesare moved and Hyde seconded a motion to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:44 p.m.

Respectfully submitted,  
Valerie Imre  
Recording Secretary