

Hampton IWWA Minutes
Regular Meeting – November 9, 2023
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Chairman Bonnekson called the Meeting to order at 7:13 p.m.

Present for the Board: Heather Bonnekson, Martin Mlyniec, Stan Crawford, Penny Newbury, Maury Burr, Peter Witkowski

Staff and Others Present: Recording Clerk Dayna Arriola

Staff Not Present: Jay Gigliotti

Motion: Chairman Bonnekson seated alternate member Maury Burr.

Item 1: Audience for Citizens: none.

Item 2: Additions to the Agenda:

Motion: Stan Crawford, seconded by Martin Mlyniec, to add to the Agenda Approval of 2024 Schedule of Regular Meetings. Motion carried unanimously.

Item 3: Approval of Minutes – Regular Meeting of September 5, 2023

Motion: Penny Newbury, seconded by Stan Crawford, to approve the Regular Meeting Minutes of September 5, 2023. Motion carried unanimously, Peter Witkowski abstaining.

Item 4: Old Business: none.

Item 5: New Business: none.

Item 6: No Permit Necessary: none.

Item 7: WEO Report: none.

Item 8: Communications: none.

Item 9: Discuss and Act on Other Business:

1. Review, Discussion, and Possible Action on IWWA By-Laws

The *Inland Wetlands and Watercourses Agency By Laws* were distributed. Chairman Bonnekson reviewed the changes as follows:

Section 4.3 Membership – add *Correspondence will be duplicated and submitted to the Town Clerk.*

Section 6.2 (c) Staff and Their Duties – add *and deliver to the IWWA Recording Secretary for processing and delivery to the Town Treasurer.*

Title Page – add *Amended November 9, 2023*

Motion: Penny Newbury, seconded by Maury Burr, to approve the By-Laws as amended. Motion carried unanimously.

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2. Review, Discussion and Possible Action on IWWA Regulations

The *Inland Wetlands and Watercourses Regulations* were distributed for member review. Stan Crawford also distributed a spreadsheet he created which compared Hampton's fee structures with those of neighboring towns. The spreadsheet illustrated that many of the fees Hampton requires are much less than those of the other towns. Members reviewed and discussed the fee structures and made amendments based on these comparisons.

Motion: Penny Newbury, seconded by Peter Witkowski, to amend the IWWA fee structure as follows: Application Review from \$30 to \$50; RD/D Subdivision from \$150/75 to \$ 150/150; Legal Notice from \$75 to \$175; Regulation Amend from \$100 to \$525; WEO Inspection from \$20 to \$50. Motion carried unanimously.

Chairman Bonnekson distributed the State of Connecticut's Permit Expirations for member review.

Motion: Penny Newbury, seconded by Peter Witkowski, to include in the town's *Inland Wetlands and Watercourses Agency* amended regulations Connecticut Inland Wetlands and Watercourses Act Sec. 22A – 42A Permit Expirations. Motion carried unanimously.

Chairman Bonnekson will amend the Regulations to include the new fee structure and permit expirations as well as all other statutory changes for distribution at the December 5, 2023 meeting, after which a Public Hearing will be scheduled and noticed.

3. Approval of Schedule of 2024 Regular Meetings

By general consent, it was agreed to continue to meet on the first Tuesday of every month at 7PM, with the exception of November when the date coincides with the Federal Election, and the following schedule was approved for 2024: January 2; February 6; March 5; April 2; May 7; June 4; July 2; August 6; September 3; October 1; November 7; December 3.

The schedule will be delivered to the Town Clerk and the Community Room at Town Hall will be reserved for the IWWA on these dates with the First Selectman's Administrative Assistant.

Item 8: Audience for Citizens: none.

Item 9: Adjournment

There being no further business to come before the Agency, the Meeting adjourned at 8:37PM.

Respectfully Submitted,

Dayna Arriola, Recording Secretary