

**RECREATION & COMMUNITY ACTIVITIES COMMISSION
REGULAR MEETING
7:30pm December 9, 2010
Hampton Community Center Lower Level**

Minutes

CALL TO ORDER 7:33 PM

ROLL CALL OF COMMISSION MEMBERS

Present: Mark Davis, Troy Lake, Gay Wagner, Tara Murphy, Gordon Hansen, Dan Meade

Absent: Anne Flammang, Juan Arriola (ill), Laura Petix (family emergency)

SEATING OF ALTERNATES

Dan Meade for Laura Petix

AUDIENCE FOR CITIZENS

None present

APPROVAL OF MINUTES

Minutes of 10/28/10

Motion to Table by Tara Murphy, seconded by Mark Davis. VOTE Unanimous.

Discussion of minutes format to be placed on a future agenda.

Minutes of Nov. 18, 2010

Old Business, second paragraph. "Clarification of responsibilities ~~will~~ may enable appropriate dispersal of funds."

Discussion of Letter..., second paragraph: substitute "The Commission took no action after discussion."

VOTE TO APPROVE AS AMENDED: unanimous

TREASURER'S REPORT

Balance \$12,998.63

COMMUNICATIONS

1. Letter of Resignation; Mary Oliver – Mary resigned due to work obligations in November 2009. This letter replaces several other letters and emails to that effect that went astray and never reached the Town Clerk. Acknowledged.
2. Letter from School Readiness Council (Sandra Frizzell) concerning possible collaborations among Rec Commission, Board of Selectmen, Youth Sports Committee and School Readiness Committee. Troy to contact Sandra and express our interest in collaboration.
3. Telephone call from Claire Donahue Hicks (in Florida) to Gay Wagner, her interest in donating her small Hammond organ to the Community Center. Mark will contact Paul and Carol Crawford to obtain Hicks' house key to evaluate the organ and report back with recommendation.

ADDITIONS TO AGENDA

Discuss and act on changing Commission winter meeting place from Community Center to Town Hall Community Room. Motion by Tara Murphy, second by Dan Meade.

VOTE unanimous. Added at #6 under New Business.

OLD BUSINESS:

1. Sub-Committee Reviews

The special subcommittee to consider recommendations in Town Attorney's written opinion (November 8, 2010) for changes to the Commission's enabling ordinance (Troy, Laura, Gay) now that the Youth Sports Committee (formerly a subcommittee of the Rec Commission) is a separate entity, met on Dec. 2 and recommends the following.

- Add language about membership termination for cause and the statutory definitions of causes, as used in other town ordinances.
- Exclude "organized youth sports" from the purview of the Rec Commission
- Add language about collaboration among various recreation-oriented bodies in town, possibly including periodic joint meetings to coordinate a town calendar of recreation events.
- Add provision for appointing 4 Commission alternates
- Meet with town attorney to draft correct language for these ordinance changes.

It was the sense of the attendees that these recommendations meet the Commission's goals and should go forward to the Ordinance Committee.

2. Recent Activity Reviews (Concerts, Tea Party, Pumpkin Carving, Yoga, others)

Concerts – well received and well attended. Consider NOT having a Dec. concert next year, as it is a busy season and we also present a play that month.

Mark clarified that he is not accepting compensation for the Feb. "Sock Hop" event where his band will play.

Doll/Teddy Tea Party – approx. 25 in attendance, several new faces. Fun for all.

Pumpkin Carving – about 25 in attendance. Pumpkin Lane created along Community Center driveway on Halloween night.

Yoga – classes have been suspended for the winter and will be revisited in the spring.

3. Discussion of Dispersal in support of Basketball

Review of reports from Kaye and Tara based on 2 years' history of basketball finances. Disbursement of \$2270 for program.

4. Status on Chaplin Reimbursement for last year's (2010) funds in support of Basketball

Check received and deposited to Rec bank account.

5. Discussion & Possible Action Regarding Ice Rink purchase and installation

Proposal from Savol Backyard Rink Company (East Hartford) discussed as well as possibility of building a rink using town volunteers. Proposal tabled and to be considered for next winter pending further research. Motion by Gay, seconded by Troy. Unanimous vote to affirm.

NEW BUSINESS

1. Authorization for purchase of digital recording device in support of meeting minutes development.

Motion by Gordon, seconded by Kaye, to purchase a recorder, not to exceed \$80,

pending receiving a legal opinion on whether or not we are obliged to archive such tapes and make them available to the public. Unanimous vote to confirm.

2. Discussion & Possible Action Regarding Collaboration with YSC Community Recreation Survey.

Troy will attend next YSC meeting (January 2) to investigate whether we can add questions to this survey, planned for distribution in late Jan.-early Feb.

3. Discussion & Possible Action Regarding Retention of land planner/landscape architect to develop a master plan for the town hall parcel and feasibility study for a recreation complex on the 25 acre town owned parcel on Kimball Hill Road.

After discussion, motion by Gay and seconded by Kaye to task the Commission's Facilities Subcommittee to conduct the following investigation and report back:

- Discuss project with 2-3 additional land planning firms, looking for suggested scope of services and fee range
- Meet with Landscape Architecture programs at UMASS and UCONN to investigate possible student assistance

VOTE: unanimous.

4. Discussion & Possible Action Regarding task force to develop Community Project(s) for investing the Rec Commission's surplus funds accumulated for that purpose.

Sense of the group that this is in fact the existing assignment of the Rec Commission, and no additional task force is needed. No action taken.

5. Discussion of Upcoming Events and Requirements

January 27,2011 special meeting to discuss

- Budget for FY 2011-12
- Cleaning and management protocols for the Community Center

6. Hold Rec Commission meetings at Town Hall in winter months (Dec.-March).

Motion by Dan, second by Tara. VOTE: 4 yes, 2 no, motion carries.

AUDIENCE FOR CITIZENS

None present

ADJOURNMENT