

**Hampton Green Energy Committee**  
Hampton, CT 06247  
**Special Meeting Minutes**  
**Wednesday, January 9, 2013**  
7:00 PM  
Town Hall Conference Room

**1. CALL TO ORDER**

Chair Kate Donnelly called the meeting to order at 7:02pm. Committee members in attendance: Susan Crawford, Kate Donnelly, Maryellen Donnelly, Ev Hyde, and Bob Marsh. Revell Sandberg-Diment arrived at 7:04

**2. AUDIENCE FOR CITIZENS**

None.

**3. APPROVAL OF MINUTES: 10/10/12**

**Motion:** Bob Marsh moved to accept the 10/10/12 minutes. Susan Crawford seconded the motion. The motion passed unanimously.

**4. SET MEETING DATES AND TIME FOR 2013**

**Motion:** Susan Crawford moved to set the meeting dates for 2013 as the second Wednesday of the month at 7 pm. Ed Hyde seconded the motion. The motion passed unanimously.

**Meeting dates for 2013 are** January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11

**5. MEMBERSHIP**

Rachel Girshik has expressed interest in joining the HGEC. Chair Kate Donnelly will write the Board of Selectmen requesting that Rachel Girshik be added to the HGEC.

**6. OLD BUSINESS**

**a. Exterior Lighting at Town Hall update.**

The Board of Selectmen plans to implement the lighting plan after completion of the HVAC system. HVAC should be completed in a week or two. Ev Hyde will check with the Major Electric representative to ascertain the term of the quote and whether prices

have changed. Ev will also ask for a quote on exterior lighting at Hampton Elementary School.

**b. Discussion of Clean Energy Communities Program, energy benchmarking, letter to residents**

The HGEC will request that a letter be sent to Hampton residents about the Connecticut Clean Energy Communities Program, which offers cost-effective work and rebates to reduce use of energy. CEFIA, the Clean Energy Finance & Investment Authority, and the Energy Efficiency Fund offer the program jointly.

The HGEC will also request that Clean Energy Communities Program information be left in the building and zoning office and be included as an insert in summer tax bills.

HGEC members will review energy benchmarking done on Hampton buildings to determine an appropriate baseline from which to calculate a reduction in usage over time. Kate Donnelly will submit baselines.

**7. NEW BUSINESS**

**a. Future Goals & Projects for Committee**

- i. Research exterior lighting at Hampton Elementary School
- ii. Gather information on town garage energy usage
  1. Bob Marsh will learn about systems in place.
  2. Maryellen Donnelly will gather the bills.
- iii. Continue benchmarking town buildings
- iv. Distribute information about programs offered through the Clean Energy Communities Program
- v. Resume the film series in the spring/summer

**8. NEXT MEETING**

The February agenda will include items listed in 7.

**9. ADJOURNMENT**

Bob Marsh moved, Revell Sandberg-Diment seconded, to adjourn at 7:52 pm. Motion passed unanimously.

Respectfully submitted,

Maryellen Donnelly

Note: Minutes are draft until accepted at a subsequent HGEC meeting.

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