

**Hampton Green Energy Committee**  
Hampton, CT 06247  
**Meeting Minutes**  
**Wednesday, December 9, 2015**  
7:00 PM  
Town Hall Conference Room

**1. CALL TO ORDER**

Chair Kate Donnelly called the meeting to order at 7:03. Committee members in attendance: Kate Donnelly, Maryellen Donnelly, Ellen Embardo, Ev Hyde (7:10), Revell Sandberg-Diment and Sharon Wakely.

**2. AUDIENCE FOR CITIZENS**

None

**3. WRITTEN COMMUNICATION**

None

**4. APPROVAL OF MINUTES: 11/11/15**

**Motion:** Sharon Wakely moved, Ellen Embardo seconded, to approve the minutes of November 11, 2015. The motion passed unanimously.

**5. ADDITIONS TO AGENDA**

**Motion:** Sharon Wakely moved, Ellen Embardo seconded, to add the 2016-17 budget to the agenda. The motion passed unanimously. (See 7g.)

**6. COMMITTEE APPOINTMENTS**

All current members wish to be reappointed.

**7. OLD BUSINESS**

**a. Green Energy Webpage**

Ellen presented updates to the website and a list of sustainable systems in Hampton for review.

**b. Benchmarking Town buildings**

The Institute for Sustainable Energy at Eastern Connecticut State University input the data for Hampton buildings but the user name and password for the property group including the town hall, community center and town garage no longer work, possibly due to an Energy Star technical issue. The Institute has the data and will get back to the HGEC on how to proceed. Revell Sandberg-Diment will update the elementary school data on the Energy Star Portfolio Manager website and look into the benchmarking done by Eversource.

**c. Curtain for Elementary School greenhouse**

The opening to the greenhouse is 8'4" wide, 7' tall. The depth of the doorjamb is 14.5" on one side and 17" on the other. The HGEC discussed what kind of curtain would be appropriate to close the greenhouse off at night to prevent heat loss.

**d. Recycling Guidebook**

The Housatonic guidebook was presented as a model. HGEC members will review the guidebook and research information to include in a guidebook for Hampton residents.

**e. Lighting at Town Hall**

The most feasible suggestion to correct two lights that are the most noncompliant with Dark Sky will be implemented.

**f. Geothermal at Elementary School**

A company has not yet visited Hampton Elementary School.

**g. Budget**

The HGEC reviewed the current year's budget and expenditures, grants it expects for the 2016-17 fiscal year, and anticipated expenses. Chair Kate Donnelly will submit the HGEC budget request.

**8. ADJOURNMENT**

**Motion:** Revell Sandberg-Diment moved, Ev Hyde seconded, to adjourn. The motion passed unanimously.

The meeting adjourned at 8:39.

Respectfully submitted,

Maryellen Donnelly

Note: Minutes are draft until accepted at a subsequent HGEC meeting.