

**HAMPTON BOARD OF EDUCATION  
HAMPTON, CT**

**SPECIAL MEETING**

**March 9, 2011**

The meeting was called to order at 7:05 PM by Board Chair John Burnham. Members present were Rose Bisson by electronic means through a skype connection, Maryellen Donnelly, Doug Stewart, Catherine Wade, Lisa Siegmund, Dan Savino, Ann Gruenberg (7:07 PM) and Carol Misak (7:10 PM). Also present were Superintendent/Principal Marsha Willhoit and Financial Assistant Sally Lehoux.

2. **Audience for Teachers:** None
  3. **Audience for Citizens:** Resident Kathy Donahue would like to comment on individual line items in the budget. Mr. Burnham thought that would be acceptable.
  4. **Written Communications to the Board:** Mr. Burnham received a letter from the HEA in support of the RD 11 calendar.
  5. **Superintendent/Principal Report/Recommendations:** To be discussed under business.
  6. **Committee and Representative Reports/Recommendations:**
    - a. **Finance:**

Mrs. Bisson reported the committee will meet with the noncertified staff and has reviewed this year's budget and next year's draft – information will be brought forward under 7.e.
  7. **Business (Action anticipated on all items):**
    - a. **School Calendar 2011/2012:**

After a review of various calendar proposals and comments from staff and parents considered, **Doug Stewart moved to adopt the calendar proposed by the Chaplin Board of Education with no school days on Feb. 23, 24, or 25, 2012. Dan Savino seconded the motion and it passed with the following vote:**  
**YES: Dan Savino, Doug Stewart, John Burnham, Ann Gruenberg, and Lisa Misak**  
**NO: Catherine Wade**  
**ABSTAIN: Rose Bisson, Carol Misak, and Maryellen Donnelly**
    - b. **Discussion of Repair/Replacement of Multipurpose Room Panel Wall System**

Mr. Stewart recommends replacement, not repair. After a brief discussion of financial considerations, **Maryellen Donnelly moved to replace the multipurpose room panel wall system with up to \$16,000 funded with capital non-recurring funds. Ann Gruenberg seconded the motion and it passed unanimously.** Ms. Willhoit will forward the information to the selectman's office and the Board of Selectmen will need to decide if this project should be combined with the roof replacement project at that special town meeting.
    - c. **Discussion of Administrative Model:**

The board continues to discuss the current administrative model at HES. They are concerned with accountability and chain of command within the current model and financial burdens of additional staff.
    - d. **Principal Contract:**

**Dan Savino moved to enter into executive session at 8:20 P.M. for the purpose of discussion concerning employment of a public officer or employee. Carol Misak seconded the motion and it passed unanimously. Ms. Willhoit was invited to the session at 8:50 PM. The board returned to open session at 9:02 PM.**
- Doug Stewart moved to offer continued employment to the principal with a salary of \$93,502 for the 2011-12 fiscal year. Catherine Wade seconded the motion and it passed unanimously.**
- e. **2011/2012 Budget Discussion:**

The board continued to discuss the budget proposal and consider proposed reductions presented by Ms. Willhoit.

**f. BOE Communication to Public:**

Mr. Burnham, in collaboration with Ms. Willhoit, will get information on the webpage now that is up and running, including the proposed budget information and dates of upcoming budget workshop meetings.

**g. Audience for Citizens: None**

**h. Next Agenda Planning:**

- dates for budget workshops;
- policies;
- administrative model;

**i. Superintendent/Leadership Team Evaluation:**

**Maryellen Donnelly moved to enter into executive session at 9:52 PM for the purpose of discussion concerning performance and evaluation of a public officer or employee. Ann Gruenberg seconded the motion and it passed unanimously.**

**The board returned to public session at 10:20 PM. Catherine Wade moved to adjourn at 10:22 PM. Carol Misak seconded the motion and it passed unanimously.**

Respectfully submitted,

Jennifer Nelson  
Recording Secretary

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*