

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, DECEMBER 16, 2015
7:00 PM**

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:03pm. Members present were Maryellen Donnelly, John Burnham, Ann Gruenberg, Mark Becker, Lisa Siegmund, Richard LeBlanc, Stacie Ropka and Wesley Wilcox. Also present were Superintendent Dr. Corinne Berglund, Principal Andrea Lavery and Business Coordinator Sally Lehoux.

1. **Audience For Staff And Citizens** - None
2. **Written Communications To Board** - None
3. **Approval of Minutes:** Lisa Siegmund moved to approve the minutes of November 18, 2015. John Burnham seconded the motion and it passed unanimously.
4. **Superintendent Report/Recommendations** – *(A copy of Superintendent’s Notes of December 16, 2015 were distributed.)*
 - a. **Financials** – *(A copy of financials was distributed.)*
 - b. **Teacher Search Process Update** – Ann Folan has spent a couple of days in the combination fourth/fifth grade classroom. The position for the physical education teacher position has been advertised.
 - c. **Other** – The school concert went very well. The upcoming reports on food service were addressed. Water damage was brought to the attention of the board.
5. **Principal Report** – *(A copy of Monthly Board of Education Update was distributed.)* Principal Lavery went over the update with the board.
6. **Approve Teacher Reassignment** – The board would like to recognize Ann Folan in her new position.
7. **Act on 2016 Hampton Board of Education Regular Meeting Dates** – *(A draft of 2016-2017 Regular Scheduled Board Meetings was distributed.)* Ann Gruenberg moved to approve the dates. Lisa Siegmund seconded and it passed unanimously.
8. **Act On 2016-2017 Hampton Elementary School Calendar** - *(A draft of 2016-2017 Academic Calendar was distributed.)* John Burnham moved to approve the Hampton Elementary School 2016-2017 Academic Calendar. Mark Becker seconded the motion and it passed unanimously. John Burnham moved to add Additions to the Agenda to the agenda. Mark Becker seconded and it passed unanimously.
9. **Additions to Agenda** – Mark Becker moved to add Superintendents Search and Insurance to the Agenda. John Burnham seconded and it passed unanimously.
 - a. **Superintendents Search** – Rose Bisson said they have received three applications for the superintendent position but only one of the applicants has the correct certification.
 - b. **Insurance** – Rose Bisson read the letter she would sign if they agreed to keep their regional insurance affiliation for the upcoming year. Maryellen Donnelly moved to stay with the regional insurance affiliation for the fiscal year of 2016-2017. Ann Gruenberg seconded and it passed unanimously.
10. **Standing and Ad Hoc Committees or Liaison Reports/ Recommendations**
 - a. **Committee Assignments** – *(A copy of the board assignments was distributed.)* Rose Bisson informed the board of the committees that the members were on.
 - b. **CABE** – Ann Gruenberg shared some of the informational brochures that were handed out at the delegate assembly.
11. **Next Agenda Planning**
 - a. **Budget Discussion**
 - b. **Superintendent Search**
 - c. **New Hire**
 - d. **Four Board Meeting**
12. **Audience For Staff/Citizens** - None
13. **Adjournment** – Ann Gruenberg moved to adjourn the meeting at 8:38pm. Wesley Wilcox seconded and it passed unanimously.

Respectfully Submitted By:
Rachel Linkkila
12-17-15

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent’s Office.