

**Hampton Board of Education
Finance and Operations Committee
Special Meeting Minutes
October 26, 2016**

In attendance John Burnham, Maryellen Donnelly Mark Becker and Superintendent Olah

1. **Meeting was called to order** at 5:40 PM by John Burnham
2. **Citizen Comment**
Perry Matchinis reported on his perspectives on CNR account. He will be reporting to the BoF.
3. **Lighting:** One classroom and LMC computer lab will be fitted with 2 LED light ballast combinations to assess effectiveness in noise reduction.
4. **CNR Funds:** BoE will wait for BoF decision on this matter
5. **Generator:** situation was discussed, Superintendent Olah seeking additional information, including capacity needs.
6. **Kitchen/Major Appliance needs/Lunch Program:** will continue to evaluate kitchen needs and options for lunch program including EASTCONN as vendor.
7. **5 year plan:** Will continue to evaluate and prioritize needs
8. **2017-18 Budget process:** F&O committee will begin meeting in Mid November to work with Superintendent on Budget. Superintendent will present Budget proposal to full BoE in January, with intent to finalize proposal by March 2017.
9. **F&O meeting schedule:** Plan to meet before regular BoE meeting each month starting at 5:30
10. **Citizen Comment:** none
11. **Meeting Adjourned** 6:55 PM

PLEASE NOTE:

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent's Office