



HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
FINANCE AND OPERATIONS COMMITTEE  
MEETING MINUTES  
THURSDAY, JUNE 20, 2024  
HAMPTON ELEMENTARY SCHOOL MEDIA ROOM/LIBRARY  
5:30 PM

1. Call to Order

The meeting was called to order at 5:35. Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach, and Superintendent of Schools Andrew Skarzynski.

2. Audience for Staff & Citizens

First Selectman Allan Cahill participated in the meeting.

3. Review of May 22, 2024 Minutes

There were no recommendations for change.

4. Discussion on Classroom Heat Pump Project

First Selectman Cahill will not sign the Eversource Letter of Agreement which binds Eversource to granting Hampton \$415,250 if Hampton decides to install the specified heat pump system. Design of a HVAC (heating/ventilation/air conditioning) system needs to be accomplished prior to applying for any state (Department of Administrative Services, DAS) HVAC grant funds. Superintendent Skarzynski received the attorney's Request for Qualifications (RFQ) and Request for (design) Proposal (RFP) language. First Selectman Cahill did not include funding for design in the town's June referendum questions.

6. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues

Priorities are oil tank removal and replacement and sunroom alterations. Changing domestic hot water supply requires review of current equipment and cost of alternatives. American Rescue Plan Act (ARPA) funding is being considered for a water bottle filling station and possibly portable air conditioning units. Superintendent Skarzynski reported that new legislation allows school districts to open a non-elapsing account to place up to 2% of any school district budget funds remaining at the close of a fiscal year. Funds in that account may be drawn at the discretion of the Board of Education for a broader range of educational purposes than a currently defined account for unexpended funds.

7. Discussion of 2023/2024 Budget  
Superintendent Skarzynski reported that the fiscal year will end with little unexpended funds remaining.
8. Discussion of 2024/2025 Budget  
The budget referendum will occur on June 27, 2024.
9. Audience for Staff & Citizens  
None
10. Review Next Agenda Planning Including Date and Time  
The next meeting will be held on Thursday, July 18, 2024 at 7 PM in the Hampton Elementary School Media Room/Library.
11. Adjournment  
The meeting adjourned at 6:33.

Respectfully submitted,

Maryellen Donnelly