

**HAMPTON PLANNING AND ZONING COMMISSION
HAMPTON TOWN HALL, 164 ROUTE 97
MEETING ROOM
MONDAY JANUARY 27, 2020
7:00 PM
REGULAR MEETING**

REGULAR MEETING

1. **Called to Order** – Chairman Kevin Grindle called the meeting to order at 7:01 pm.
2. **Roll Call/Seating of Alternate Members** - In attendance were PZC members Gary DeCesare, Everett Hyde, Susan Hochstetter, and Stanley Crawford. Also in attendance were alternates Pat Cascio and Kathy Thompson and Town Planner John Guskowski.
3. **Additions to Agenda** – Chairman Grindle added FY 2020-2021 Budget discussion as item 6b.
4. **Audience for Citizens: Citizens may address the Commission on items not otherwise on the Agenda** – None
5. **Approval of Minutes: November 25, 2019 Meeting** – Everett Hyde moved to approve the November 25, 2019 minutes. Gary DeCesare seconded and the motion passed unanimously.
6. **New Business**
 - a. **CGS §8-24 Referral from Board of Selectman: New Structure on Town Hall Property** - Stanley Crawford moved to approve the CGS §8-24 Referral from Board of Selectman as it is harmonious with the goals of the Plan of Conversation and Development. Everett Hyde seconded the motion and it passed unanimously.
 - b. **Budget Discussion** - Town Planner John Guskowski provided the Commission with a draft budget and reviewed the budget with the Commission by line item, noting that an increase will be needed for the Zoning Enforcement Officer role. Gary DeCesare moved to approve a requested Commission Budget of \$40,430. Everett Hyde seconded and the motion passed unanimously.
7. **Old Business**
 - a. **Modifications to Approval at 396 Hartford Turnpike. Applicant: Mikey Pankaj, LLC** - Gary DeCesare moved to deny modifications to 396 Hartford Turnpike due to lack of information. Everett Hyde seconded and the motion passed unanimously.
 - b. **PoCD Implementation - Low Impact Development** - Everett Hyde moved to schedule a public hearing for an amendment to the Zoning Regulations, Section 6.4, Soil Erosion & Sedimentation Control and Stormwater Management for February 24, 2020 meeting. Gary DeCesare seconded and the motion passed unanimously.
 - c. **Route 6 Business District** - tabled till a later date.
8. **Staff Report**
 - a. **Planner/ZEO Activity** - Planner John Guskowski reviewed his Zoning Enforcement Officer Activity Log with the Commission.
 - b. **ZEO position update** - Planner John Guskowski reviewed the search for a Zoning Enforcement Officer.
9. **Correspondence** – Stan Crawford provided the Commission with a review from a meeting held at Goodwin Forest concerning dam repair and tree removal. Letter from the Board of Finance requesting a budget for the Commission provided to the board by February 15, 2020, and FEMA request for comment on proposed flood analysis methodology.
10. **Adjournment** – Gary DeCesare moved to adjourn at 8:11 pm. Everett Hyde seconded and the motion passed unanimously.

Respectfully Submitted by:
Rachel Linkkila
1/27/20