

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS MEETING

April 7, 2016

Present: Christie, Hochstetter, Larsen, Haraghey, Regan, Lafontaine

Absent: Trecker, Astin, Norton

Call to order: called to order at 4pm by chairman Christie

Audience for citizens: None

Approval of minutes: Minutes of March 3 meeting approved with motion made by Haraghey, 2nd by Larsen, abstention by Regan.

Treasurers report: Motion to approve report as presented made by Haraghey, 2nd by Larsen and approved by consensus

Librarian report: On file at FML. \$850 has been donated as memorial to Arlene Burr.

Assistant Librarian report: Anne Grenier will be a volunteer on Friday mornings. One more volunteer for Thursday mornings is needed. Larsen suggested that some money from the Arlene Burr memorial be used to purchase large print books. After discussion, a motion was made by Larsen, 2nd by Haraghey to use the total fund to purchase LP books. Approved by consensus.

Old Business: A. Building maintenance – Christie presented estimates for gutter repairs. Roger Manning Home improvement estimate was \$2535 including a brush on membrane for roof of JA room and front porch, fixing the hole in the roof due to storm damage and securing gutters.

Randy Moran estimate was \$275 to repair loose gutter and all other gutter hangers as needed.

Matt Lafontaine asked to be able to submit an estimate. He will present a written proposal to Christie within 2 weeks.

B. Electric Update: A baseboard heater with programmable thermostat has been installed at the rear entrance. Christie cautioned that it should not be reprogrammed by unauthorized people. Also discussed was future installation of programmable thermostat for circulation area. The electrical supplier has been changed to Town Square energy. It is estimated this will reduce electrical bill by 30%.

C. Computer tech report: Ben Van Rheen did the annual service for all computers and recommended that we use current computers as long as possible and replace them all at the same time when needed. He recommended that a power adapter be installed in the work room computer. Motion made by Haraghey, 2nd by Larsen and approved by consensus to install the adapter.

D. Welcome flyer: Christie presented a tri-fold FML informational flyer to be distributed at the Library and Town Hall for approval. Motion to have 100 flyers printed by Vistaprint was made by Haraghey, 2nd by Lafontaine and approved by consensus.

E. Upcoming Events: Quiet Corner Reads book discussion will be April 27 with light refreshments served. The book to be discussed is Boston Girl. Open House and Spring Book Sale will be May 14th from 5-7:30 pm. Trecker will send invitations to Town Officials, Fire and Ambulance officials, HES and PHHS teachers and officials, Morris Burr, Jim Ryan, and Mark, Beverly and Allison Davis and others.

New Business: A. Bookshelves for Comic Collection – After discussion, it was decided that Larsen and Astin will look through catalogues and research shelving and present findings to the board. Also suggested was that the PHHS shop class could possibly build the shelves.

B. Inclement weather policy – Hochstetter presented a policy for closing the Library in case of inclement weather. Motion to approve policy as presented made by Haraghey, 2nd by Lafontaine and approved by consensus. Hochstetter also presented a draft for the introduction to the Volunteer manual. Motion to approve introduction made by Lafontaine, 2nd by Haraghey and approved by consensus

C. Ct Library Assoc. visit review: Discussion followed regarding the “essential level” requirements for receiving State funding. The benchmark is currently optional but may be mandatory for future funding. Free service to help promote FML to the community was offered. Motion made by Haraghey, 2nd by Lafontaine to form an ad hoc committee to work with the State Library Association. Motion approved by consensus. Volunteers to the committee are; Trecker, Hochstetter, Haraghey.

Adjourn: Meeting adjourned at 5:30 pm with motion made by Haraghey, 2nd by Larsen and unanimous approval.

Next meeting: May 5, 2016