

FLETCHER MEMORIAL LIBRARY
A G E N D A
Thursday, June 5, 2014
3:00
at the Library

1. Call to order
2. Approval of May 1 and May 19, 2014 minutes.
3. Assistant Librarian's report
4. Treasurer's report
5. Additions to agenda
6. Old Business
 - Town sign in front of Library
 - Cleaning Service
 - Combination to the safe
 - Schedule date for October book and bake sale
 - Hole in chimney
 - Asbestos in basement
 - Heat rebalanced between first and second floors?
 - Update on removal of old furnace
9. New Business
 - Discuss and act on rescinding motion made at May 19th meeting. Can we terminate an employee who has tendered their resignation?
 - Discuss possible new Board member to replace Stan Crawford
 - Must follow FOI – agendas and minutes must be sent to Town Clerk and Administrative Assistant for posting on website
 - Log book notes should show initials of who made the entry
 - Replacement of Library Director
 - Summer reading program – add line item to next budget
 - Coverage for library from June 18th through July 5th
 - Volunteers to man bake sale table at the Gazette Gala
 - Develop checklist for closing procedures. Add to opening checklist – hang out flag; check drop-off book bins
10. Other
11. Communications
12. Adjournment – Next meeting date July 3, 2014