



HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
FINANCE AND OPERATIONS COMMITTEE  
MEETING MINUTES  
THURSDAY, DECEMBER 12, 2024  
ZOOM  
7 PM

1. Call to Order  
The meeting was called to order at 7:05. Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach, and Superintendent Andrew Skarzynski.
2. Audience for Staff & Citizens  
None
3. Review of November 14, 2024 Minutes  
Correction of next meeting date to December 12, 2024.
4. Discussion on Classroom Heat Pump Project  
No grants are currently scheduled for HVAC in 2025.
5. Discussion of Oil Tank Removal  
A new oil tank was delivered and will be installed over the December break.
6. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues  
One water bottle filling station is operating. A second water bottle filling station for the hallway is on order. Two bids for replacement of the sunroom have been received. The district is continuing to seek bids. The playground mulch was replaced.
7. Discussion of 2024/2025 Budget  
Savings and expenses forecast in the November meeting minutes continue. A new head custodian will begin shortly.
8. Discussion of 2025/2026 Budget  
Superintendent Skarzynski is preparing the budget. There are projected increases in health insurance. A RFP will be issued for bus services.
9. Audience for Staff & Citizens  
None
10. Review Next Agenda Planning Including Date and Time  
The next meeting will be a special meeting on Thursday, January 16 at 7 PM.
11. Adjournment  
The meeting adjourned at 7:51 (David left at 7:45).

Respectfully submitted,

Maryellen Donnelly