

*Town of Hampton, Connecticut
Board of Selectmen
Budget Workshop Minutes
April 10, 2012
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DRAFT

A meeting of the Board of Selectmen was held on Tuesday, April 10, 2012 at the Town Hall.

Present for the Board: First Selectman Allan Cahill, Selectman Mike Chapel, Selectman Bob Grindle

Staff Present: Liz Stillman, Recording Secretary

ITEM 1: Call to Order: First Selectman Cahill called the meeting to order at 2:30pm

ITEM 2: Audience for Citizens

Randy Thompson asked if items on the budget could be discussed as the budget was being reviewed or had to be addressed during the audience for citizens.

Penny Newbury addressed the question of whether a capital expense was really an increase or decrease if the capital project is paid for and is now absent from the budget, and how that would be addressed at the town meeting.

Dayna McDermott Arriola asked what the criteria for salary raises was. First Selectman Cahill stated it was a 3% raise across the board. Ms. McDermott Arriola state that the registrars had not requested a raise for their salaries, only for the poll worker hourly pay. Treasurer Rodriguez clarified that the poll workers line item had been increased as requested by the Registrar department.

Ms. McDermott Arriola also brought up the discrepancy in pay for recording secretaries (IWWA versus Planning and Zoning).

Kathy Donahue asked how the different rates for recording secretaries came to be. Treasurer Rodriguez stated that the pay rates originated with the department themselves.

Vi Marquis asked why the Fire Marshall salary went down, but the supplies went up. Treasurer Rodriguez clarified.

Kathy Donanhue asked why health insurance costs were not broken down by department as salaries are.

Dayna McDermott Arriola asked about the librarian salary and asked if retroactive pay was being considered by the Board of Selectmen. Discussion followed regarding the Librarian position was a town employee and hourly vs. salaried position.

Penny Newbury asked about the Transfer Station income versus expenses and how those were shared with Scotland. Treasurer Rodriguez clarified.

Dayna McDermott Arriola asked about the status of the health insurance eligibility for employees working less than 30 hours per week. First Selectmen Cahill stated he is still waiting for more information to set parameters for eligibility.

ITEM 3: Discuss and Act on Bids Received for 2013 Revaluation Contract

Tax Assessor Tina Mitchell presented the three bids received and recommended accepted the bid from Vision Appraisal Technology.

MOTION: Selectman Grindle moved to accept the bid for the 2013 revaluation from Vision Appraisal Technology. Selectman Chapel seconded the motion. All in favor; motion approved.

ITEM 4: Discuss and Act on Appointing Independent Auditor to Conduct Annual Audit

Selectmen discussed the topic, and decided to table discussion to a later date.

ITEM 5: Budget Workshop Session

Selectmen reviewed the budget and made the following changes:

- Reduced Green Energy 6016.01 from \$16,000 to \$8,000
- Reduced Public Education for Green Energy to \$1,000
- Added Town Garage Maintenance line item \$5,000
- Increased budgeted hours for Administrative Assistant to 18 hours per week (from 17)
- Restored Open Space funding to \$30,000
- Restored Land Acquisition to \$30,000

MOTION: Selectman Grindle moved to close workshop session, Selectman Chapel seconded. All in favor; motion approved.

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ITEM 6: Discuss and Act on Hiring Assessor Clerk position

MOTION: Selectman Grindle moved to adjourn to executive session to discussing hiring for the Assessor Clerk position at 4:01pm. Selectman Chapel seconded the motion. All in favor; motion passed.

Board of Selectmen returned from Executive Session at 4:20pm.

MOTION: Selectmen Grindle moved to hire Maryann Szela as Assessor Clerk at \$17.00 an hour. Selectmen Chapel seconded. All in favor. Motion passed.

ITEM 6: ADJOURNMENT:

MOTION: There being no further business for the Board to discuss at this special meeting of the Board of Selectmen, Selectman Chapel/Grindle moved/seconded to adjourn at 4:21 p.m.; all in favor.

Respectfully Submitted,
Elizabeth Stillman
Recording Secretary