

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT**

REGULAR MEETING
September 16, 2010

The meeting was called to order at 7:01 PM by Board Chair John Burnham. Members present were Carol Misak, Rose Bisson, Maryellen Donnelly, Doug Stewart, Catherine Wade, Dan Savino, Lisa Siegmund and Ann Gruenberg. Also present were Superintendent/Principal Marsha Willhoit and Financial Assistant Sally Lehoux.

2. **Audience for Teachers:** None
3. **Audience for Citizens:** None
4. **Written Communications to the Board:** None
5. **Additions to the Agenda:**
Rose Bisson moved to add approval of the minutes of 9/2/10 to the agenda. Doug Stewart seconded the motion and it passed unanimously.

6. **Approval of Minutes:**
Rose Bisson moved to approve the minutes of 8/26/10. Dan Savino seconded the motion.

The minutes should be amended, as follows:

- ✍ The motion to approve the minutes of 7/25/10 should read 7/15/10;
- ✍ Under item 8.g: The selectmen will provide the superintendent with a copy of the most recent energy audit and Mrs. Lehoux will provide the committee with the architect charge;
- ✍ Under items 9m. and n. the executive sessions were as follows:
Reference to collective bargaining session remains as written, the second motion to enter into executive session at 11:02 should be amended to reflect it was for the purpose of **discussion concerning the performance and evaluation of a public officer or employee and to invite Marsha Willhoit to remain and should appear under item 9.n.** The Board returned to open session at 11:25 p.m. Motion to adjourn remains as written.

The minutes, as amended, passed with the following vote:

YES: J. Burnham, C. Misak, R. Bisson, M. Donnelly, C. Wade, A. Gruenberg, D. Savino, D. Stewart
ABSTAIN: L. Siegmund

Maryellen Donnelly moved to approve the minutes of 9/2/10. Ann Gruenberg seconded the motion and it passed with the following vote:

YES: C. Wade, A. Gruenberg, C. Misak, R. Bisson, J. Burnham, M. Donnelly
ABSTAIN: L. Siegmund, D. Stewart, D. Savino

7. **Superintendent/Principal Report/Recommendations:**

- a. **Financial Report:**

The financial statements reflect 17% expenditure thus far and are on track for this fiscal year. Ms. Willhoit will continue to monitor the building and grounds maintenance due to new contracts.

- b. **PreK Update:**

There are 2 pre-schools in session. There is a full-time 5 day program with a ½ day component with 18 children, with an anticipated additional child next week. The school is currently able to serve all community members that have asked

- c. **Before and After School Care Update:**

The School Readiness Council performed a survey in the spring and a follow-up survey was also conducted. There are not enough students regularly using the service at this time for an independent private contractor to invest in providing service at this time.

- d. **Website Update:**

EASTCONN could provide a site hosted by their server with a one-time set up cost and a monthly maintenance fee. The superintendent will follow up with EASTCONN to learn more about access, teacher pages, and how such a site would be updated. The town is currently setting up their website and the school could have a link for announcements and community events at the school.

Information would need to be submitted to the town hall to be put on the site. The technology committee at the school will also review proposals to provide input from their perspective.

e. Café Study Committee:

So far, 5 parents have expressed an interest in this committee. An announcement will also be placed in the Gazette.

f. Energy Audit:

The school scored very well in this audit. The audit made recommendations that could improve the energy efficiency of the school even more. This report will be passed on to the Physical Plant and Operations committee.

g. Other:

The superintendent received a letter from Windham seeking information on whether there is room at HES for Windham students that wish to take advantage of NCLB mandates. Windham has requested a tuition-free agreement that would also include transportation provided by Hampton. This request will be added to next month's agenda.

Hampton students were featured on Channel 30 for their participation in Artists in the Country to be held on September 25th and 26th.

8. Committee and Representative Reports/Recommendations:

a. CAFE:

The CAFE board of directors met. The meeting was attended by members of the state BOE. There was a report on the Race to the Top Grant program and there was continued planning for the convention in November. The board may designate a delegate for the delegate assembly at the convention.

b. Community and Staff Relations: None

c. EASTCONN: Not met since last meeting.

d. Finance: No quorum present. Ms. Willhoit will address various grants under 9.d.

e. Physical Plant and Operations: None

f. Policies: Final approval of policies under 9.a.

g. Hampton Green Energy Commission:

There will be a green energy fair at the school on September 25th from 10am – 2pm. The teachers and PTO will help. It will be well represented fair. All are invited to attend.

9. BUSINESS: (Action anticipated on All Items)

a. Policies:

Ann Gruenberg moved to give final approval to policies 9000, 9010, 9272, 9300, 9312, 9400. Catherine Wade seconded the motion and it passed unanimously.

b. Schedule Meeting with Nick Caruso, CAFE representative:

Mr. Caruso would be available to meet with the board in late October or in November. The board will present Mr. Caruso with 11/2 or 10/26.

c. Superintendent/Principal Contract:

Dan Savino moved to enter executive session for the purpose of discussion concerning employment of a public officer or employee at 7:49 P.M. Doug Stewart seconded the motion and it passed unanimously. Ms. Willhoit was invited to join the executive session at 8:29 P.M.

The board returned to open session at 8:35 P.M.

d. Use of Grant Funds:

Ms. Willhoit discussed her preferences and priorities for the various grants HES is eligible for. Acceptance of the grant money does not require the maintenance of positions after the expiration of the grant. After a continued discussion of the needs at HES, **Maryellen Donnelly moved to authorize the administration to use grant funds to extend the .5 math position to a full-time position using REAP and Education Jobs Grant Funds money. Ann Gruenberg seconded the motion and it passed with the following vote:**

YES: A. Gruenberg, C. Wade, L. Siegmund, R. Bisson, J. Burnham, D. Stewart, M. Donnelly, D. Savino

ABSTAIN: C. Misak

Ms. Wilhoit will discuss the use of Title I funds when a final award is made.

e. Superintendent/Principal Administrative Model:

Scotland and Eastford currently use this administrative model. It will be a main topic of discussion for the meeting with Mr. Caruso. Ms. Willhoit will investigate various Alternative Dispute Resolution models. Any dispute resolution processes will need to be reviewed by the board before anything is implemented.

f. BOE Communications with the Public:

The BOE will consider using the town's website to publish meeting dates, members, and any board "hot topics" that may be under consideration.

g. Audience for Citizens: None.

h. Next Agenda Items:

- ✍ school website;
- ✍ request from Windham;
- ✍ CABA delegate;
- ✍ Executive session for negotiation strategy;
- ✍ Leadership team;
- ✍ Use of grant funds;
- ✍ Policies.

i. Collective Bargaining Strategy/Negotiations Discussion & Committee Formation:

Dan Savino moved to enter into executive session at 9:10 p.m. for the purpose of discussion of negotiation strategy with respect to collective bargaining and committee formation. Maryellen Donnelly seconded the motion and it passed unanimously.

The Board returned to open session at 9:38 P.M.

Maryellen Donnelly moved to adjourn at 9:39 P.M. Ann Gruenberg seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson
Recording Secretary

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.