

Town of Hampton  
Board of Selectmen  
Special Meeting for  
Budget Workshop Session  
Thursday, April 22, 2010

**DRAFT MINUTES**

**1. Call to Order**

First Selectman Donnelly called the meeting to order at 7:30 pm. Also present for the Board: Roger Dionne and Michael Chapel  
Also present: Rose Bisson, Recording Secretary

**2. Budget Workshop Session**

J. Romano asked the Board to include funds for the Gazette in the 2010 - 2011 budget.

W. Kilpatrick asked about minutes from the joint meeting of the Board of Selectmen/Town Garage Committee. He expressed concern about the possibility of funds from the Land Acquisition Fund being used to cover the cost of the land acquired last year for the town garage.

R. Burgoyne asked if the selectmen planned to take the questions of transferring and borrowing funds to referendum. First Selectman Donnelly stated the referendum questions will be discussed at the regularly scheduled Board of Selectmen meeting on May 3<sup>rd</sup>.

G. Wagner provided the selectmen with figures she had calculated for full time equivalent values for the salaries of town hall employees.

First Selectman Donnelly reported that revised budgets will be available for the public once the Town Treasurer has the opportunity to include figures for the changes made at this meeting.

First Selectman Donnelly suggested the Board try to cut enough funds from the draft budget to arrive at a 0% increase over last year's budget.

The selectmen considered eliminating salary increases for town hall employees. K. Donnelly reported that the Town Treasurer's hours have increased and are equal to the hours of the other town hall employees. In order to bring her salary in line with her hours a 10% increase would be necessary. M. Chapel suggested that the treasurer's salary be increased by 5% this year. The selectmen agreed to return to this issue later in the meeting.

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The selectmen agreed the assessor's salary will not increase. M. Chapel asked about line item 6006.11 for assessor web hosting. K. Donnelly reported the web hosting is required.

K. Donnelly recommended that the account for town hall electricity, 6013.07, be lowered to \$10,000 due to the insulation added to town hall and the change in the heating system.

First Selectman Donnelly reported that if the Town does not receive the grant for installing solar energy at the school, the \$19,000 in line 6016.01 will not be spent.

First Selectman Donnelly reported that South Bigelow Road needs to be paved. The quotes that have come in indicate that it will cost approximately \$220,000.

The selectmen discussed the payroll for the road crew, line 6201.03. M. Chapel suggested that salaries be frozen. R. Dionne stated that he would like to see an increase for the temporary employee. K. Donnelly stated she would like to see a 1% increase for the road crew. The selectmen did not come to consensus on this issue, but agreed to discuss it further later in the meeting.

First Selectman Donnelly reported that the figure currently in place on line 6009.01 is the amount necessary to equalize the pay rate for the two registrars. Hampton is currently the only town in the state that pays a different rate to each of the registrars.

G. Wagner stated it is not typical for a person new to a position to receive the same rate of pay as someone who had been in the position for several years.

R. Burgoyne disagreed and stated a newly elected senator would make the same rate of pay as a longtime senator.

The selectmen agreed to provide the same pay rate to both registrars.

The selectmen discussed lines 6700.00 and 6701.00, Library. K. Donnelly reported the increase in these lines provide for a raise in salary for the librarian, without a change in her hours.

L. Gorman stated the salary reflects up to sixteen hours per week. She regularly works between twenty and twenty-five hours.

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P. Newbury asked if the Town provides funds to the library board or if the Town pays the librarian directly.

R. Burgoyne suggested that if the town pays the librarian's salary, it should also pay benefits.

M. Chapel suggested that library funding be included as one line item. K. Donnelly recommended the line be set at \$27,728. There was consensus among the selectmen to do this.

Under line item 7500.00, First Selectman Donnelly suggested that \$10,000 be taken out of the land acquisition fund in line 7500.00 as a one year moratorium. She also suggested that \$30,000 be removed from town garage/land, also in line 7500.00. K. Donnelly reported that the Town receives approximately \$125,000 in grants to pave roads, but more funds are needed to pave South Bigelow Road.

G. Wagner suggested the open space funding was tied up by a town resolution and could not be used. First Selectman Donnelly reported the town attorney told her the funds can be removed.

R. Burgoyne expressed concern because the open space account would bleed down to nothing.

M. Kilpatrick suggested that the worst parts of South Bigelow Road could be paved for less cost. She also suggested that the roads would be in better shape if they had been repaired properly.

M. Chapel stated he is in favor of taking \$30,000 out of line 75000.00 Town Garage/Land. He suggested that the Town make due with \$2000,00 for paving. R. Dionne suggested more be allotted. The selectmen agreed on \$220,000.

First Selectman Donnelly suggested that the road crew salary account, 6201.03, increase by 1%. The selectmen agreed.

The selectmen agreed to keep the \$500 increase in the tax collector's assistant line, 6001.02.

The selectmen agreed to increase line 6005.01, Town Treasurer Salary by 10%.

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**3. Set Referendum Date for Budgets and Town Garage**

First Selectman Donnelly recommended that the referendum be set for the day after the Town Meeting, Tuesday, May 18<sup>th</sup>. The selectmen agreed and set the time for 6:00 am to 8:00 pm. The call for the meeting will be written at the May 3<sup>rd</sup> selectmen's meeting.

**4. Audience for Citizens**

R. Burgoyne asked about line 6016.01. First Selectman Donnelly explained it was for the solar energy grant for the elementary school. If the town doesn't receive the grant, the funds will not be spent.

P. Newbury suggested that the road maintenance and sanitation departments be more specific in budgeting. It is not clear how many people are working or who receives what money.

G. Wagner asked why the sanitation payroll went up 27%. First Selectman Donnelly did not know the answer but will look into it.

**5. Adjournment**

R. Dionne moved to adjourn at 8:43. M. Chapel seconded. The motion carried unanimously.

Respectfully submitted,

Rose Bisson  
Recording Secretary