

Town of Hampton
Board of Finance
Regular Meeting
August 14, 2024
7PM

Call to Order: The meeting was called to order at 7:00PM.

Roll Call: Kathy Donahue, Ed Adelman, Joan Fox, Kathi Newcombe, Stan Crawford, Regina DeCesare. Staff and Others Present: First Selectman Allan Cahill, Treasurer Ellen Rodriguez, Recording Secretary Dayna McDermott-Arriola

Kathi Newcombe and Stan Crawford were seated for Judy Buell and Nick Brown respectively at their request.

Motion: Ed Adelman, seconded by Kathi Newcombe, to seat Regina DeCesare for Diane Gagnon. Motion carried unanimously.

Citizen Comments: none.

Approval of Minutes

Motion: Ed Adelman, seconded by Kathi Newcombe, to approve the Minutes of the Regular Meeting of July 10, 2024 with the following amendments: under Treasurer's Report Transfers: "Nick Brown moved and Kathi Newcombe seconded to approve the list of transfers *for the 2023-24 fiscal year*"; and under First Selectman's Report "The Hampton Elementary School Superintendent has been given a list *by the First Selectman* of students *from Regional District #11 and Hampton Elementary School with residency questions, but the First Selectman has not heard back*". Motion carried unanimously, Regina Decesare and Joan Fox abstaining.

Reports/Actions

First Selectman: First Selectman Cahill met with a Department of Transportation engineer who stated their intent to open Route 97 on August 20 with a one-way gravel road prior to the asphalt paving. Later on, there might be an additional closure for certain remaining tasks and a limited time. The projects at the Grange are nearly complete, and the parcel at the Little River Preserve is almost completely fenced. The contract with KB Ambulance has been signed.

Tax Collector: Chairman Donahue received the report and will be distributing to members. Net collections for fiscal year 2024-25 are \$1,349,069.86 for July, 2024. A comparison of the budget, revenue, and collections of the last three years was also provided for distribution.

Treasurer: Treasurer Rodriguez reported that payroll has been completed and the old account closed. She also reported that the Auditor confirmed that a Town Meeting is not required to transfer the \$100 over the \$20,000 limit as the amount covers different departments. She also requested several transfers. Motion: Ed Adelman, seconded by Joan Fox, to approve the following transfers for fiscal year 2023-2024:

\$202.71 from #6001-03 Tax Collector Equip Supplies to #6001-12 Tax Collector Misc;
\$0.83 from #6001-05 Tax Collector Contract Services to #6001-12 Tax Collector Misc;
\$0.23 from #6001-06 Tax Collector Computer Support to #6001-12 Tax Collector Misc;
\$146.00 from #6001-07 Tax Collector Professional to #6001-12 Tax Collector Misc;
\$27.39 from #6001-08 Tax Collector Postage/Legal to #6001-12 Tax Collector Misc;
\$1.60 from #6010-02 P&Z Legal Notices to #6010-00 P&Z Clerk;

\$1.60 from DOT Physicals to #6100-10 Building Inspector Clerk;
\$805.00 from #6100-00 Fire Marshal Supplies to #6100-03 Ambulance;
\$3,299.11 from #6100-05 Paramedic to #6100-03 Ambulance;
\$903.86 from Building Inspector Mileage to #6100-03 Ambulance;
\$1,028.51 from #6100-08 Building Inspector Supplies to #6100-03 Ambulance;
\$530.40 from #6100-13 DOT Physicals to #6100-03 Ambulance;
\$153.126 from #6100-15 Emergency Management Coord. to #6 100-03 Ambulance;
\$308.00 from #7000 Contingency to #6001-12 Tax Collector Misc;
\$6,520.00 from #7000 Contingency to #6300-03 Sanitation Tipping Fees;
\$1,342.13 from #7000 Contingency to #6300-03 Sanitation Tipping Fees;
\$46.92 from #6003-01 Sanitation Payroll to #6300-03 Sanitation Tipping Fees;
\$544.80 from #6003-04 Sanitation Trucking to #6300-03 Sanitation Tipping Fees;
\$212.67 from #6300-05 Transfer Station Lease to #6300-03 Sanitation Tipping Fees;
\$118.90 from #6300-06 Sanitation MIDNEROC to #6300-03 Sanitation Tipping Fees.

Motion carried unanimously.

Stan Crawford asked if an ample amount of money has been budgeted for Sanitation. First Selectman Cahill said that the tipping fees have increased as has the amount budgeted this year and last.

Boards of Education:

Chairman Donahue reported receipt of financial information from both schools. First Selectman Cahill reported that a contract has been awarded for the removal of the oil tank.

Board of Finance Committees

Policies and Procedures Committee: none.

Correspondence: Chairman Donahue reported receipt of financial reports from the schools and the tax collector reports.

Old Business

a. Update on Length of Service Award Program Funds

Chairman Donahue reported that summer vacations have delayed the processes. She also reported that a savings account will be opened with a 5% interest rate, and that James Kilburn and Rebecca DeMontigny have been named as the signers.

Citizen Comments:

To Stan Crawford's question on the Solar Park court case, First Selectman Cahill reported that while nothing has been resolved, negotiations are suggesting a \$20,000 to \$30,000 settlement, an amount he views as insufficient considering the amount owed. Therefore, he is in favor of appealing an adverse decision.

Suggestions for Next Agenda: Members were encouraged to send suggestions to the Chairman.

Date, Time and Place of Next Meeting: September 11, 2024 at 7PM.

Adjournment: There being no further business to come before the Board, the Meeting adjourned at 7:15PM.

Respectfully submitted,
Dayna McDermott Arriola
Recording Secretary

This is a draft version of the Minutes until approved by the Board of Finance.

