

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, APRIL 27, 2016
7:00 PM**

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:03pm. Members present were Maryellen Donnelly, Mark Becker, Richard LeBlanc, Ann Gruenberg, John Burnham, Stacie Ropka and Wesley Wilcox. Also present were Superintendent of Schools Dr. Corinne Berglund, Principal Andrea Lavery and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** - None
2. **Written Communications to Board** - None
3. **Approval of Minutes: 3-23-16** – *(a copy of 3-23-16 minutes was distributed.)* Ann Gruenberg moved to approve the minutes of March 23, 2016. John Burnham seconded and it passed unanimously.
4. **Superintendent Report/Recommendations**
 - a. **Current Financials** – Dr. Corinne Berglund informed the board that everything is on track.
 - b. **Audit Report** – Dr. Corinne Berglund said the school audit was completed and that the auditors brought up that there should be a town approved procedure for transferring funds.
5. **Principal Report** – *(a copy of the Principal's monthly report was distributed.)* Principal Lavery said the preschool screening was held today and that it looks like there will be 14 slots filled for preschool next year. She also said the staff is looking at class configuration for next year and will come to a final decision at their staff meeting.
6. **Discussion and Action on 2015-2016 Budget Transfers** – Maryellen Donnelly moved to transfer \$5000.00 from 100 Salaries and Wages to 733 Non-Instructional equipment and transfer \$5000.00 from 200 Employee Benefits to 733 Non-Instructional Equipment. In addition, transfer \$5000.00 from 600 Supplies to 400 Purchasing Property Services. Ann Gruenberg seconded and it passed unanimously.
7. **Accept Submission of IDEA Grant Proposal (RFP) for 2016-2018** – Maryellen Donnelly moved to approve the submission of the IDEA Grant as presented. Mark Becker seconded and it passed unanimously.
8. **Addition of Custodian to Twelve Month Non-Union Employee Benefit Chart** – Mark Becker moved to add the part-time custodial position to the twelve month benefit chart. Ann Gruenberg seconded and it passed unanimously.
9. **Retirement Incentive Discussion and Possible Action** – *(a copy of a Memorandum of Understanding and Agreement was distributed)* Ann Gruenberg moved to accept the Memorandum of Understanding and Agreement with the revision of using the term Teacher. Mark Becker seconded and it passed unanimously.
10. **Discussion and Action on Request to Regional BOE #11 to Commence a Study of Addition or Withdrawal of Grades to the Region as Provided for in Connecticut Statue Sec 10-45 through 10-47** – John Burnham moved to request to Regional BOE #11 to commence a study of addition or withdrawal of grades to the region as provided for in Connecticut Statue Sec 10-45 through 10-47. Maryellen Donnelly seconded and it passed unanimously.
11. **Discussion of Possible Programming for Seventh and Eighth Grade Students** – John Burnham spoke about potential cost and programming involved with adding seventh and eighth grade to the current Hampton Elementary School.
12. **Discussion of Small Roundtable Request** – Ann Gruenberg spoke on having a small roundtable discussion with board members from other small northeastern school boards about how they are dealing with some of the topics related to them. Mark Becker confirmed that the meeting was for an open discussion of ideas and not for entering into cooperative agreements. Ann Gruenberg is looking to set up the meeting for mid-September 2016.
13. **Standing AD HOC Committees or Liaison Reports/ Recommendations:**
 - a. **EASTCONN**– Maryellen reported on the EASTCONN meeting.
 - b. **Green Energy Committee** – Maryellen reported on the current status of the solar panels that are installed on the building.
 - c. **Program Committee** – Mark Becker reported that the Program Committee plans to have a meeting after the school staff meeting and before the next Board of Education Meeting.
 - d. **Communications** – Mark Becker provided a preliminary copy of the newsletter.
 - e. **CABE** – Ann Gruenberg reported on upcoming CABE events.
 - f. **Policies Committee** – *(copies of policies 5118.1 Homeless Students, 5144.1 Use of Physical Force, 5145.511 Exploitation: Sexual Harassment, 5141.4 Reporting of Child Abuse, Neglect and Sexual Assault and 5125 Student Records/Confidentiality.)* Ann Gruenberg presented the following policies; 5118.1 Homeless Students, 5144.1 Use of Physical Force, 5145.511 Exploitation: Sexual Harassment, 5141.4 Reporting of Child Abuse, Neglect and Sexual Assault, 5125 Student Records/Confidentiality, 4118.234 Psychotropic Drug Use 5141.231 Psychotropic Drug Use
14. **Four Board Discussion** – Nothing new at this time.
15. **Additions to The Agenda** – Mark Becker moved to add Clarification of Cafeteria Assistant Compensation and Hampton Elementary School Website to the agenda. John Burnham seconded and it passed unanimously.

- a. **Clarification of Cafeteria Assistant Compensation – Maryellen Donnelly moved to remove cafeteria assistant from the motion to give a 1% increase, because that position is on a step program. Richard LeBlanc seconded and it passed unanimously.**
- b. **Hampton Elementary School Website –** Rose Bisson asked if the website could be updated to reflect the current Board of Education members and their correct contact information.

16. Next Agenda Planning

- a. Update on Grant Funds
- b. Discussion and Possible action on Study Request
- c. Policies

17. Audience for Staff/Citizens – Dayna McDermott asked questions pertaining to a motion that they passed earlier in the meeting. Kathy Donahue spoke on her concerns with the study and the financial climate of Hampton.

18. Adjournment – John Burnham moved to adjourn at 9:04pm. Wesley Wilcox seconded and the motion passed unanimously.

Respectfully Submitted by:

Rachel Linkkila

4-28-16

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent's Office.