

*Town of Hampton*  
*Public Works Safety Committee Minutes*  
*Regular Meeting -August 10, 2010*  
*Page 1 of 2*

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**TO BE APPROVED AT THE NOVEMBER, 2010 MEETING**

A regular meeting of the Public Works Safety Committee was held on Tuesday, May 18, 2010 at the Town Hall.

**Present:** Chair Toby Vertefeuille, Foreman Daryl Christadore, Road Crew member Brad Waite, First Selectman Donnelly, Selectman Dionne.

**Absent:** Transfer Station Supervisor Ralph Brand

Chair Vertefeuille called the meeting to order at 9:40a.m.

**Audience for citizens** - none

**Approval of minutes:** Minutes of May 18, 2010 meeting -

**MOTION:** Foreman Christadore made a motion to approve as written; Chair Vertefeuille seconded; all in favor; motions carried.

**Additions to agenda:** Traffic Control Issues to be discussed under New Business, Item C.

**MOTION:** Chair Vertefeuille motioned to add traffic control issues to the agenda; Selectman Dionne seconded; all in favor; motion carried.

**Old business:**

- A. **Mold/Mildew testing update** - A report from ProLab, where the sample of collected mold(s) and mildew from the Town Garage were sent indicated there were several types of mold present, which have the potential to cause respiratory problems. Discussion ensued. The issues surrounding the leaking chimney area are the main cause of the mold problem, as is the elevated office floor which is over an area of cement that stays moist most of the year. These two issues will be addressed as soon as possible so to ameliorate the mold problems. Until structural updates take place, a dehumidifier, sized to the needs of the building, will be run at times when all doors are closed.
- B. **PPE Update** - Toby noted that new safety boots will be needed by all crew members prior to winter. They will be purchased locally with funds from the Safety Account. In addition, foam earplugs and work gloves will be purchased.

**New business:**

- A. **CONN-OSHA Hearing Protection Workshop** - No one on the crew felt it worthwhile to attend this workshop as all are very attentive to wearing hearing protection as needed.
- B. **Discuss new Town Garage configuration/safety issues to be considered:**

Discussion ensued. Brad noted that an eye-wash station should be plumed in as the free standing ones are not dependable. Daryl will check the building plans to be sure they will have a plumed in station.

Selectman Dionne inquired about flammable products storage; Daryl will check with OSHA to see what type of storage facility will be required.

Toby noted that the Lock Out/Tag Out kit they currently use will be used at the new garage.

MSDS sheets will updated as needed.

Daryl will check to see if re-certification is needed for chain hoist.
- C. **Signs & Traffic Control Issues:** The crew is in need of regulation signs for traffic control during paving and other road-side operations; the signs must be 18" octagonal, at least 5' tall, have "SLOW" on one side and "STOP" on the other, and be retro-reflective. Daryl will check on prices and order.

*Town of Hampton  
Public Works Safety Committee Minutes  
Regular Meeting -August 10, 2010  
Page 2 of 2*

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Brad noted that there are only two 2-way radios; three are needed. In addition, the current radios have very limited range, and poor voice relay quality. Daryl will take the radios to J&S (from whom they were originally purchased), and ask what they are willing to do in regards to fixing/upgrading the radios, as they sold us inferior radios.

**Adjournment:** There being no further business to come before the Committee, meeting adjourned at 10:30a.m.

**Next meeting - November 9, 2010, at 9:30a.m.**

Respectfully Submitted,  
Marlene B. Aulten  
Recording Secretary