

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247

**FINANCE COMMITTEE MEETING**

**Monday, March 25, 2013**

**5:30 PM**

Minutes

Present for the Board: John Burnham (arrived at 5:40), Carol Misak, Douglas Stewart, Rose Bisson

Also Present: Paul Grasek, Superintendent of Schools; Sally Lehoux, Business Coordinator

1. Call to Order  
Rose Bisson called the meeting to order at 5:31 pm.
2. Audience for Teachers and Citizens  
Kathi Newcombe distributed a written report of the results of the time sheet review that she completed last year.
3. Additions to the Agenda  
No additions
4. Review Minutes  
The committee reviewed the minutes of the meeting on 2/25/13. No changes were suggested.
5. 2011/2012 Audit  
Dr. Grasek reported the results of the 2011/2012 audit. He reported that the lead auditor praised Sally Lehoux, Business Coordinator, for her excellent and well organized records. Dr. Grasek publically acknowledged Ms. Lehoux's effectiveness.
6. 2012/2013 Budget  
Committee members reviewed the Budget vs Actual report for February. R. Bisson stated she finds the format easier to read than the format used formerly.
7. 2013/2014 Budget  
Dr. Grasek presented his recommendations for revising the budget to account for the extra expense incurred by the board by adding .1 FTE to the guidance counselor position. He will present these recommendations at the meeting of the full board on the 27<sup>th</sup>.
8. Wages and Benefits
  - a. Non-union Benefits Chart Update  
S. Lehoux reported that a column needs to be added to the chart to reflect the option employees have to purchase AFLAC insurance through a payroll deduction.
  - b. Sick Time Accumulation  
The committee members agreed to recommend to the board of education that employees who have accumulated more than the maximum number of sick days allowed in next year's benefits plan be allowed to carry over the number they have accumulated by June 2013. However, as those days are used, they may not be replaced beyond the new maximum number.
  - c. Insurance Options

Dr. Grasek presented a chart outlining several health insurance plans that are less expensive than the plan currently offered in the teacher contract. The board can consider offering an alternate, less expensive plan for any employee who is eligible for insurance, but does not wish to pay the premium co pay for the more expensive plan. Committee members agreed that any employee who chooses a reduced cost plan should be given the full savings with the understanding that the board expense will be no more than 87% of the plan offered in the teacher contract.

d. Business Coordinator

The committee discussed the manner in which the business coordinator's 2013/14 salary will be determined. Committee members agreed to consider the issue and discuss it at the April meeting.

9. Adjournment

The meeting adjourned at 7:08 pm.

Respectfully submitted,

Rose Bisson