

**HAMPTON BOARD OF EDUCATION
HAMPTON, CT
MEETING MINUTES
March 6, 2013**

The meeting was called to order at 6:33 P.M. by board chair John Burnham. Members present were Joan Fox, Ann Gruenberg, Catherine Wade, Lisa Siegmund, Rose Bisson (by skype connection), Doug Stewart, and Maryellen Donnelly. Also in attendance were Superintendent of Schools Paul Graseck and Business Coordinator/Admin. Assistant Sally Lehoux. Unable to attend was board member Carol Misak.

2. Leadership Team Evaluation: Maryellen Donnelly moved to enter into executive session for the purpose of discussion concerning the evaluation of a public officer or employee. Joan Fox seconded the motion and it passed unanimously.

The board reentered public session at 7:05 PM.

3. Audience for Staff: None.

4. Audience for Citizens: None

5. Written Communications: The board received a written communication from the Registrar of Voters regarding testing of the tabulators to be used at the referendum on March 14, 2103.

6. Additions to the Agenda: Rose Bisson moved to add discussion on salaries for the Executive Secretary, Cafeteria Director, and Nurse to the agenda under budget discussion. Mr. Stewart recused himself from any discussion or possible action on the Cafeteria Director salary. Lisa Siegmund seconded the motion and it passed unanimously.

Maryellen Donnelly moved to add discussion of the transportation contract to the agenda as item #12. Doug Stewart seconded the motion. Mrs. Bisson recused herself from any discussion or possible action. The motion to add the item to the agenda passed unanimously.

Ann Gruenberg informed the board about a policy update opportunity offered by CAFE. The board deferred added the item to this agenda and will add it to the next regular agenda for discussion.

7. Superintendent Contract:

The current contract proposal includes a 2% place holder for the superintendent. **Rose Bisson moved to establish the 2013-14 salary at \$67,116. Ann Gruenberg seconded the motion and it passed unanimously.**

Rose Bisson moved to extend the superintendent contract through June 30, 2016 with compensation to be negotiated each academic year. Doug Stewart seconded the motion. The board then discussed the apparent contradiction this represented from the goal of the shared resources committee. It is noted that Dr. Graseck's contract contains a clause that would allow either party to terminate this contract with 90 days' notice, therefore, honoring the intent to explore and possibly develop any agreements that may be reached to share resources. **The motion to extend the superintendent contract passed unanimously.**

8. Principal Contract:

Maryellen Donnelly moved to set the principal salary for the 2013-14 year at \$96,900. Ann Gruenberg seconded the motion. After a discussion of the position, which also includes responsibilities as Director of Special Education **the motion passed unanimously.**

9. Update on Well, Pump & Possible Action:

Mr. Stewart shared his conversations he had with Selectman Mike Chapel regarding which way would be best to address the well and pump issue. Both men felt a second well would be the best option for the school to pursue. **Maryellen Donnelly moved the Board of Education pursue a new well, to be used as the primary well at HES to meet the Department of Health—Water Division requirements. Ann Gruenberg seconded the motion.** After the board discussed the impact this choice would have on the budget, the 5-year capital plan of HES, and the water at the school, **the motion passed unanimously.**

10. Policies:

Ann Gruenberg moved to give approval to policy 1700. Maryellen Donnelly seconded the motion and it passed unanimously.

11. Health Insurance:

The board has received word that the renewal quote has been reduced again due to aggressive negotiations with the health carriers. The finance committee anticipates having final numbers soon.

12. Transportation Contract: The board discussed travel time on buses as outlined in state regulations. Only students receiving special education services cannot ride a bus for more than an hour. Upon further discussion, the board declined to take action on the current bids.

13. 2013-14 Budget Discussion: Dr. Graseck informed the board the most recent budget proposal roughly represents a 4.28% increase with adjustments made for actual staffing and anticipated savings in insurance due to new quotes. In response to previous comments regarding staffing levels, Dr. Graseck does not recommend any increases to staffing right now and any changes to “specials” staffing would need review and current duties and responsibilities. The board discussed the budget as a whole and questions regarding various budget line items. Mrs. Bisson discussed the process she used to reach the recommendations for salary levels for the executive secretary, cafeteria director, and school nurse. **Rose Bisson moved to set the salaries for the Executive Assistant at \$37,177, Cafeteria Director at \$19,787, and Nurse at \$35,257. Joan Fox seconded the motion and it passed unanimously. Mr. Stewart had recused himself from voting and discussion on the cafeteria director salary item.**

14. Discussion of Number of Board Members and Committees: The board discussed the current number of board members, how many board members are on other local boards of education, committees and assignments, length of meetings and the statutory requirements to change board member numbers. **Doug Stewart moved the Board of Education approach the Board of Selectmen to reduce the number of board members on the Board of Education from 9 members to 7 members. Joan Fox seconded the motion.** After a continued discussion, **the motion failed with the following vote:**

YES: D. Stewart, J. Fox

NO: R. Bisson, C. Wade, L. Siegmund, J. Burnham

ABSTAIN: A. Gruenberg, M. Donnelly

15. Next Agenda Planning:

Transportation Contract;
CABE Policy Update Contract;
2013-14 Budget—Business Coordinator Salary.

16. Audience for Citizens: None

Catherine Wade moved to adjourn at 10:07 P.M. Ann Gruenberg seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson, Recording Clerk

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.