

**HAMPTON BOARD OF EDUCATION  
HAMPTON, CT  
MEETING MINUTES  
December 5, 2012  
CONTINUATION OF 11/28/12 MEETING**

The meeting was called to order at 7:35 P.M. by board chair John Burnham. Members present were Joan Fox, Ann Gruenberg, Catherine Wade, Rose Bisson, Doug Stewart, and Maryellen Donnelly. Also in attendance were Superintendent of Schools Paul Graseck and First Selectman Allan Cahill. Unable to attend were board members Lisa Siegmund and Carol Misak.

**2. Audience for Staff:** None.

**3. Audience for Citizens:** None.

**4. Transportation Contract:** Dr. Graseck presented the various scenarios for transportation contracts for the school. The board discussed the possible transportation companies, options for contracts and the benefits of each option, including contract length, benefits and drawbacks of a contract extension, and opportunities to share busses with other towns. After a lengthy discussion, **Doug Stewart moved to authorize an RFP for a transportation contract for Hampton Elementary School for a 1-year bus contract for the 2013-14 school year. Rose Bisson seconded the motion and it passed with the following vote:**

**YES: J. Fox, C. Wade, R. Bisson, J. Burnham, D. Stewart, M. Donnelly**

**ABSTAIN: A. Gruenberg**

**5. 2013/2014 Budget Discussion:** The board initiated a discussion of the upcoming budget season, including the budget calendar and statutory requirements for submission to the town. Mr. Burnham sought input of specific budget ideas to discuss at future meetings.

**6. Leadership Team Goal Setting – BOE Self Evaluation:** Mr. Burnham distributed outlines for leadership goal setting and self-evaluations developed by CAPSS and CAFE for future discussion.

**7. Possible Topics for Professional Development to be Presented by Legal Counsel:**

Shipman and Goodwin, the new legal counsel for the board, offers an opportunity to provide professional development to the board on topics of their choice. The board discussed topics they would like to consider for such an opportunity including, but not limited to:

- Cooperative agreements;
- Differences between harassment and bullying;
- Overview on new education laws and problem areas boards should be sensitive to;
- Labor negotiations;
- Minimalist vs. maximalist nature of policies;
- Support for review of policy manual.

The board will set a special meeting for this opportunity.

**8. School Calendar – 4 days Cancelled as of 10/31/12:** The school has lost 4 days already due to weather events. The board will consider their options with the calendar.

**9. School Credit Card – Authorization needed for Dr. Graseck to Obtain a School Credit Card:** Dr. Graseck presented the board with the rationale to establish a credit card for the school. The board

discussed the strengths and weaknesses of the current purchasing system, the oversight of school needs and unexpected expenditures, and purchasing opportunities that are now available due to technological advancements. **Doug Stewart moved to authorize Dr. Graseck to obtain a school credit card. Ann Gruenberg seconded the motion.** After a continued discussion, **Doug Stewart moved to amend the motion to include a \$3,000 limit. Ann Gruenberg seconded the motion for amendment. The motion to authorize Dr. Graseck to obtain a school credit card with a limit of \$3,000 passed with the following vote:**

**YES: J. Fox, A. Gruenberg, C. Wade, J. Burnham, D. Stewart, M. Donnelly**

**NO: R. Bisson**

**10. Set Meeting Dates for 2013:**

After a brief discussion of meeting dates and times, **Rose Bisson moved to accept the superintendent's recommendation for the 2013 regular meeting schedule for 2013. The regular meetings will be at 6:30 PM at Hampton Elementary School Library/Media Center. Doug Stewart seconded the motion and it passed with the following vote:**

**YES: J. Fox, A. Gruenberg, R. Bisson, J. Burnham, D. Stewart, M. Donnelly.**

**ABSTAIN: C. Wade**

**11. Extension of Superintendent Contract:** Dr. Graseck's contract is for an interim position and expires in June of 2013.

**12. Follow-Up from Shared Resources Meeting:** Scotland has shown willingness to discuss opportunities to share resources and opportunities for the schools. Mr. Burnham raised the idea of using the January 29<sup>th</sup> meeting as an opportunity to discuss education with state elected officials. The board discussed to opportunity and how to facilitate such a meeting. Mr. Burnham will continue the discussion with Chaplin and Scotland.

**13. BOE Communication to the Public:** Any such meeting would be communicated with the public.

**14. Next Agenda Planning:**

- Non-Union Benefits;
- Update from Shipman and Goodwin;
- Electricity Usage;
- Reducing the number of board members.

**15. Audience for Citizens:** None

**Rose Bisson moved to enter into executive session for the purpose of a discussion of the employment of a public employee at 9:30 PM. Maryellen Donnelly seconded the motion.** The board returned to regular session at 10:07 PM.

**16. Adjournment:** Maryelled donnelly moved to adjourn at 10:08 pm. Rose Bisson seconded. The motion passed unanimously.

**Respectfully submitted,  
Jennifer Nelson, Recording Clerk**

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*